

**EXPRESSION OF INTEREST (EOI)
FOR SELECTION OF A CONSULTANT FOR PREPARATION OF
STRATEGIC VISION DOCUMENT**



27th May 2019

**KERALA INDUSTRIAL INFRASTRUCTURE DEVELOPMENT
CORPORATION**

(A Statutory Body of Government of Kerala)

**KINFRA Corporate Head Office, KINFRA House, TC 31/2312, Sasthamangalam P.O,
Thiruvananthapuram, Kerala, India - 695 010**

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1. DISCLAIMER

- This EOI is not an agreement and is neither an offer nor invitation by KINFRA to the prospective Bidder or any other person. The purpose of this EOI is to provide interested bidders with information that may be useful in the formulation of proposal pursuant to this EOI. The information is not intended to be exhaustive. Bidders are required to make their own inquiries and satisfy themselves regarding the completeness and reliability of the information and not to rely solely on the information in this document.
- Neither KINFRA nor their employees, consultants, advisors or agencies make any representation or warranty as to the accuracy, adequacy, correctness, completeness or reliability of the EOI and any assessment, assumption, statement or information contained therein or deemed to form part of this EOI. Each prospective bidder should conduct its own investigations and analysis and check the accuracy, adequacy, correctness, completeness or reliability of the information in this EOI document and obtain independent advice from appropriate source before submission of the proposal against this EOI.
- KINFRA may, in its absolute discretion but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this EOI.
- Neither KINFRA nor their employees, consultants, advisors or agencies will have any liability to any prospective bidder or any other person under the law of contract, for any loss, expense or damage which may arise from or be incurred or suffered in connection with anything contained in this EOI document.
- KINFRA reserves the right to reject any or all of the proposals submitted in response to this EOI document at any stage without assigning any reason whatsoever. KINFRA also reserves the right to hold, withdraw or cancel the process at any stage under intimation to the bidders who submit the proposal against this EOI.
- KINFRA reserves the right to modify or amend or add to any or all of the provisions of this EOI document or cancel the present invitation and call for fresh invitations.

- Neither KINFRA nor their employees, consultants, advisors or agencies will have any liability in case of non-receipt of any correspondence from them to the applicants due to postal delays.
- The applicable laws for the purpose are the laws of INDIA. Courts of Kerala will have the jurisdiction concerning or arising out of this EOI document.
- **Any addendum/corrigendum will be published in KINFRA website.**

2. ABOUT KINFRA

- Kerala Industrial Infrastructure Development Corporation (KINFRA) is a statutory body formed by the Government of Kerala in 1993, by an Act of State Legislature for facilitating the development of industrial infrastructure in the State. KINFRA has played a pioneer role in developing industrial infrastructure in the State of Kerala.
- KINFRA has a very successful track record in setting up 24 industrial parks across Kerala for facilitating development of the industry in the State.
- KINFRA has taken the initiative of promoting the concept of 'Theme Based Parks' since its inception in 1993. After understanding the needs of a particular industry, KINFRA identifies common needs and accordingly provide common facilities to promote the concept of 'shared infrastructure' as a facilitating measure to attract investors of that particular industry. Theme Based Parks already commissioned by KINFRA include Industrial Parks for Garments, Entertainment, Footwear, Exports based industry, Biotechnology, Food processing and SME industrial sector etc.
- KINFRA promotes a proactive approach to environmental protection and Pollution-free ecosystem in all their parks.
- KINFRA also provides exclusive single window clearance facility for units in its Parks for obtaining regulatory licenses and clearances.

3. INVITATION FOR BIDDING

- KINFRA intends to select a competent and renowned Consultant through a transparent, competitive bidding process and invites Technical and Financial Bids from reputed consultants in accordance with this "Expression of Interest" to prepare Strategic Vision Document of KINFRA.
- The EOI document can be downloaded from our website at www.kinfra.org
- The Bidders have to submit their Technical Bid and Financial Bid in the prescribed format as per this EOI. Cost of preparation of bids and related expenses has to be borne by the Bidder. The bidders also will not be eligible for reimbursement of any travel expenses for attending meetings, for making presentation or any other purposes.

- The Bidder shall also furnish an Earnest Money Deposit (EMD) of **Rs. 50,000/- (Rupees Fifty Thousand only inclusive of GST)** by way of Demand Draft drawn in favour of Managing Director, KINFRA payable at Trivandrum along with the Technical Bid in a cover superscribed “Earnest Money Deposit”.
- The Technical Bid and Financial Bid in the prescribed formats along with supporting documents and the EMD should be submitted to **Managing Director, KINFRA, KINFRA House, 31/2312, Sasthamangalam, Thiruvananthapuram-695010, Kerala, Tel 0471 2726585, Fax 0471 2724773 Email: mail@kinfra.org** as per the schedule given below. Bids not in the format as prescribed in this EOI document and not accompanied by EMD will be summarily rejected.
- An agreement will be executed with the successful bidder to proceed with the engagement of Consultant
- Correspondence in response to this EOI as well as related queries must be addressed to Managing Director, KINFRA, KINFRA House, 31/2312, Sasthamangalam, Thiruvananthapuram-695010, Kerala, Tel 0471 2726585, Email: mail@kinfra.org

4. ABOUT THE PROJECT

- KINFRA has been in existence since the year 1993 and has completed 26 years of excellent service in the industrial development of the state. It has set up 24 industrial parks spread across different districts in the state. All these parks are functioning satisfactorily attracting many investors thereby generating employment and contributing substantially to the state exchequer.
- KINFRA now wants to critically review its past performance vis-a-vis its goals and objectives, its resources, strengths, weakness, opportunities, future threats, etc. and formulate a strategy for the next 25 years of its survival and growth with emphasis on the realization of the organization’s goals and objectives. With this end in view KINFRA wants to develop a Strategic Vision Document for the next 25 years covering long term, medium term and short term plans.
- KINFRA proposes to engage a reputed Consultancy Organization who has proven track record in accomplishing such tasks with the backing of organizational study, SWOT analysis, market research, analysis of industrial scenario in the

state, other macro and micro factors pertaining to both internal and external environment etc. for the development of an exhaustive Strategic Vision Document which will act as the guiding document for KINFRA in its journey for the next 25 years.

5. SCOPE OF WORK

- Consultant shall help KINFRA to identify and adopt the best practices from the Industrial Infrastructure providers of competing States and suggest areas of future diversification for KINFRA's activities.
- Consultant need to study and recommend sectors for investment in the State
- Consultant need to study the present Investment Ecosystem, its limitations and possible solution to improve the same.
- Consultant need to study Industrial and Logistics Infrastructure in the State, suggest methods to improve the same including how to reduce the logistics cost.
- Consultant must review the assets, inflows, outflows, potential income and liabilities, finances, activities, projects and investments of KINFRA. The value delivered/created by KINFRA over the years in strictly commercial terms in order to calculate Internal Rate of Return (IRR) realized from Government funding.
- In addition to above, consultant should analyze job creation, social returns that result from direct/indirect benefit of KINFRA's performance.
- Based on the above deliver an assessment of the organization's current performance, Critical success factors, Competitor Benchmarking etc.
- Consultants need to identify what strategy should be pursued by KINFRA to be self-funding and unlock value from investments made so far, along with future revenue potential.

6. DELIVERABLES

The following deliverables are desired in the strategic planning process and document:

- Mission Statement: Review and possible update of current mission statement that is relevant to KINFRA.
- Vision Statement: Review and possible update of current vision of what the KINFRA Board members and other stakeholders perceive the KINFRA will look like in the future.
- Statement of Values: A statement of the values that are important for the fulfillment of the KINFRA's mission.
- Environmental Scan: A review of the KINFRA's external environment including an assessment of organization's current performance, as well as, opportunities for collaboration.
- SWOT Analysis, PESTEL analysis, Scenario planning, Critical success factor analysis, Five Forces analysis, Competitor Benchmarking: Consultant shall submit reports for the same.
- Goals, Objectives & Strategies: An outline of what KINFRA aims to achieve over the next 25 years.
- Timeline, Responsible Parties & Costs: An overview of when the KINFRA's strategies are to be started and completed; a listing of individuals who take responsibility for making sure each strategy is addressed and an estimated financial cost of implementation.
- Monitoring Success and Key Performance Indicators: A strategy for identifying key performance indicators to be used to regularly monitor progress on the strategic plan.
- Considerations for the Next Planning Process: An overview of the successes and challenges of the strategic planning process.

The above list is not exhaustive. The consultant can add on to the above what they find as important and relevant and the same may be included in the proposal.

7. DIRECTIVES TO BIDDERS FOR THE SUBMISSION OF EOI

7.1 PRE-BID MEETING

7.1.1 In order to clarify any queries and discuss the issues with respect to the Project, a pre-bid meeting shall be held with the bidders as per the schedule given below, at the conference hall of KINFRA Head office, Sasthamangalam, Trivandrum-695010

7.2 ENQUIRIES CONCERNING THE EOI

7.2.1 All enquiries should be submitted on the following address in writing, by letter or e-mail:

ADDRESS: Managing Director,
KINFRA,
KINFRA house, 31/2312,
Sasthamangalam,
Thiruvananthapuram- 695010,
Kerala
Tel: 0471 2726585
Fax: 0471 2724773
Email:mail@kinfra.org

Note: All the communication from KINFRA will be through email only. Any corrigendum/addendum /Clarification to the EOI will be published in the website of KINFRA only.

7.3 VALIDITY OF BID

Each bid shall indicate that it will remain valid for a period not less than 180 days from the due date of the submission of the bid (Bid due date). KINFRA reserves the right to reject any bid, which does not meet this bid validity requirement.

7.4 TENTATIVE SCHEDULE FOR BIDDING PROCEDURE

The tentative schedule of the bidding procedure is as follows. The schedule is subjected to change at the discretion of KINFRA

SL. No.	Milestone	DATE
1	Release of Bid	27th May 2019
2	Receipt of Queries if any	3rd June 2019
3	Pre- Bid Meeting	10th June
4	Submission of Bid	17th June 2019
5	Technical Bid opening	18th June 2019
6	Technical Presentation by prequalified bidders. (Tentative date)	22th June 2019
7	Opening of financial bid. (Tentative date)	25th June 2019

7.5 SUBMISSION OF BID

The Technical Bid and Financial Bid should be submitted by the bidders, along with supporting documents and EMD to Managing Director, KINFRA on or before due date, at the address provided in the EOI document. Bids submitted through E-Mail will not be accepted.

7.6 EARNEST MONEY DEPOSIT

7.6.1 The bidder must submit an interest free Earnest Money Deposit (EMD) of **Rs. 50,000.00/-** (Rupees Fifty Thousand only inclusive of GST) by way of **Demand Draft (DD) drawn in favour of Managing Director, KINFRA payable at Trivandrum along with the Technical bid in a cover super scribed "Earnest Money Deposit"**. **The bids not accompanied by EMD will be summarily rejected.**

7.6.2 The EMD of all unsuccessful bidders will be refunded within a period of thirty (30) days from the date of awarding work to the successful bidder. The EMD of any bidder, whose bid is rejected on account of being non-responsive or non-

reasonable in accordance with the EOI, will be refunded within a period of thirty (30) days from the date of intimating the rejection of bid by KINFRA to the bidder.

7.7 FORMAT AND SIGNING OF BIDS

- 7.7.1 The Technical Bids and Financial Bids are to be submitted as per the prescribed formats in Annexure. The proposal shall be typed and printed in indelible ink and shall be signed by the Bidder or a person duly authorized to bind the applicant organization to the contract. All pages of the proposal including all copies shall be attested by the person signing the proposal. Any interlineations, erasures or overwriting shall be valid only if it is attested by the person signing the proposal.
- 7.7.2 The intending firms shall also submit the list of such projects, where, due to any disputes litigation/arbitration was invoked and/or the consultancy services were abandoned/suspended by the Consultant(s). Suppression of any information in this regard may lead to disqualification of the Applicant(s) concerned, if such information comes to the notice of KINFRA. Incomplete applications will be summarily rejected. Applicants should give an undertaking certifying that the firm or its Associates / Subsidiaries has not been blacklisted or debarred by any Central/State Governments/Govt Departments/ Govt Bodies/PSU's.
- 7.7.3 The cost of preparation of bids and related expenses has to be borne by the Bidder. The bidders will not be eligible for reimbursement of any travel expenses for attending pre bid meeting and other meetings for making presentation or any other purposes.
- 7.7.4 Any addendum/corrigendum/clarification to this EOI document shall only be uploaded on the website of KINFRA and may not be communicated otherwise. Prospective bidders are therefore advised to visit KINFRA website and get updated on the latest status.

7.8 SEALING AND MARKING OF BIDS

- 7.8.1 The bidder would provide all the information as per this EOI, and KINFRA would evaluate only the bids received in the required format. The Technical Bid and Financial Bid should be separately submitted in sealed envelopes, super scribed "Technical Bid" and "Financial Bid" respectively in separate envelopes. In the

envelope super scribed 'Technical Bid' should contain Pre-qualification Criteria and Technical Evaluation Criteria, and the Bidder should also enclose the envelope containing the EMD in this envelope. Both these envelopes (envelope super scribed 'Technical Bid' and envelope super scribed 'Financial Bid') should be enclosed in another sealed envelope super scribed "EOI for selection of a consultant for preparation of strategic vision document"

7.8.2 The envelope shall be addressed to:

ADDRESS:

***The Managing Director,
KINFRA, KINFRA House, 31/2312
Sasthamangalam, Thiruvananthapuram-695010
Kerala, India.
Tel No: 0471 2726585***

7.8.3 KINFRA assumes no responsibility for the misplacement or premature opening of the bids submitted, if the Sealing and Marking is not as per the requirement. KINFRA will not be responsible for any postal delays or delay in transit for submitting the Bids.

7.9 RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS

Notwithstanding anything contained in this EOI, KINFRA reserves the right to accept or reject any Bid/ all Bids and to annul the bidding process and reject all bids, at any time prior to the signing of the agreement without assigning any reason and without incurring any liability to the rejected Bidder/ Bidders or any obligation to inform the affected Bidder/ Bidders of the grounds for rejection.

7.10 SUCCESSFUL BIDDER

7.10.1 The successful bidder shall be selected based on the evaluation and scoring of the bid and presentation.

7.10.2 The work will be awarded to the successful bidder and the selected bidder would be required to execute an agreement with KINFRA within 15 days from award of work.

7.11 DEFAULT AND FORFEITURE OF EMD

7.11.1 The EMD will be forfeited under the following circumstances:

- If the successful bidder fails to execute the agreement in prescribed time.
- If the bidder withdraws his offer during the Bid validity period
- If the successful bidder fails to furnish the Bank guarantee / performance guarantee with in time stipulated in work order / letter of intent.

7.12 DEFINITION OF TERMS & PAYMENT TERMS

7.12.1 Definition of “Completion of work”: It is defined as completion of the work as mentioned in the Scope of Work and approval of the Completion Report submitted by the Consultant by KINFRA

7.12.2 The Payment Schedule will be as follows –

The Payment shall be made on the basis of the delivery milestones as specified in the following table.

SL. No	Milestones	Timeline	Payment
1	Submission and presentation of Methodology	15 days from the date of award of work	10% against for equivalent amount
2	Interim Document presentation	30 days from the issue of work order	10%
3	Submission of draft final Document for presentation to the Board	45 days from the issue of work order	30%
4	Submission of final approved copy	60 days from the issue of work order	50%

7.13 LIQUIDATED DAMAGES

- 7.13.1 In the event of a delay in completion of work as per the completion Schedule for which the consultant is responsible, the consultant shall pay Liquidated Damages to KINFRA at the rate of half percent (0.5%) per week of delay, subject to a maximum of ten percent (10%) of the consultancy fees.
- 7.13.2 Such Liquidated Damages shall be deemed to be a genuine pre-estimate of the foreseeable damages incurred by KINFRA due to delay and shall be KINFRA's sole recourse for late performance by the consultant under the agreement.

7.14 CONFLICT OF INTEREST

- 7.14.1 KINFRA requires that consultants should provide professional, objective and impartial advice and at all times hold the client's interest paramount, strictly avoid conflicts with other Assignment/jobs or their own corporate interests and act without any consideration for future work. The consultant and any of their affiliates shall be considered to have a conflict of interest and shall not be hired under any of the circumstances given below: (a) Conflicting activities or assignment i.e. providing goods or works or assignment other than consulting assignment (b) Conflicting relationship i.e. business/relationship with a member of client's staff involved in the job. (c) The consultants shall be required to observe the highest standard of ethics during rendering of professional services.

7.15 FRAUD AND CORRUPTION

- 7.15.1 KINFRA requires that the bidders against this EOI shall observe the highest standard of ethics and shall not indulge in corrupt, fraudulent and collusive practices which would result in rejection of bids and cancellation of award of contract. In pursuit of this policy, the following are defined:
- 7.15.2 Corrupt practice means the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the bidding process or in contract execution.

7.15.3 Fraudulent practice means a misrepresentation or omission of facts in order to influence the bidding process or the execution of contract.

7.15.4 Collusive practice means a scheme or arrangement between two or more bidders, with or without the knowledge of the client/KINFRA, designed to establish bid prices at artificial, non-competitive levels and Coercive practice means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of contract.

7.16 SUB-CONTRACTING & SUB-CONSULTANT

7.16.1 The Consultant shall not subcontract whole of the work. However they may subcontract any part of the work after duly notifying and obtaining prior approval from KINFRA.

7.16.2 The Consultant shall indicate the name of sub-consultants if any for any services with their organization details, qualification and experience of the main personnel and shall obtain prior approval of KINFRA before their engagement for the consultancy.

8. EVALUATION OF PROPOSALS AND PROCESS OF SELECTION.

The bidder shall submit the Technical Bid and Financial Bid for evaluation. The prequalified bidders will be invited for the presentation of their proposal before the Selection Committee.

8.1 PRE-QUALIFICATION CRITERIA

- The Bidder should be a Legal Entity i.e. Legal Entity of the firm i.e. Sole Proprietorship, Private Limited/ Public Sector Undertaking/ Limited Company/ Partnership firm/ LLP operational for the last 10 Years
- Bidder should have a cumulative annual turnover of Rs. 100 Crore or above in the last three financial years. The bidder should be in existence in Management Consultancy services for the last 10 years, proof of incorporation should be submitted

- Bidder should have undertaken and completed atleast three similar works for government Department/Semi Government or PSU/Quasi Government / Private organization
- The Bidder should not have been blacklisted by any Central/State Government Organization or PSU for any corrupt and fraudulent practice. An Undertaking by the Authorized Signatory on the letter head of the Bidder should be submitted as a part of Technical Offer
- Consortium is not allowed in this project

EOI to be submitted in the following Format duly signed by the authorized representative.

Sl.No.	Description	Details
1	Name of the applicant and address with email, phone etc.	
2	Main area of Business	
3	Proof for Experience and Expertise in the concerned sector	
4	Major area of present activities/ services.	
5	Location of Corporate Office /registered Office	
6	Turnover in the last three financial years	
7	Net worth of preceding three financial years	

Following Documents to be submitted along with the EOI (certified copy):

1. Brief write up about the Company/ Promoters/LLP Profile/ Firm
2. A brief statement of proposed work plan
3. At least one sample of previous work of similar nature
4. Balance Sheet and Profit & Loss Statement for the Year 2015-16 , 2016-17 and 2017-18
5. Copy of latest GST Return
6. PAN Card Copy

7. Self-Certification stating that the Company/ LLP/Firm or its Subsidiaries / Individual/ Associates are not Debarred / Blacklisted by any Central / State Governments, Government Departments, Government Bodies or PSUs.
8. Certificate from Chartered Accountant showing the Net worth of preceding three financial years.
9. Net worth shall be calculated as below:
Net worth = Share Capital + Reserves & Surplus – Miscellaneous expenditure to the extent not written off
OR
10. Net worth = Total Assets - External Liabilities
11. Copy of MOA and AOA/ Partnership deed and certificate of incorporation/ registration in case of firms.
12. Any other detail which the Applicant Company/ Firms feels relevant in this regard.

8.2 EVALUATION PROCESS

All received proposals will be scrutinized by the committee appointed by KINFRA for opening the bids. The committee will scrutinize all the documents (Firm Registration Certificates/experience/previous work orders/last three years IT return /EMD/PAN number /Financial bids etc.) submitted by the bidder. The committee while evaluating the Technical bid shall have no access to the financial bid until the Technical bid evaluation is concluded and at this stage the financial bid will remain unopened. Based on the technical evaluation, a list of short-listed applicants will be prepared.

The short listed applicants will be required to make presentation of their proposal before the selection committee. Financial Bid shall be opened on the date & time specified by KINFRA, in the presence of the Bidders' representatives (who have technically qualified / or shortlisted) who choose to attend.

8.21 EVALUATION OF TECHNICAL BID

Technical Bid Evaluation will include evaluation of the documents submitted by the bidder followed by a technical presentation. Bidders who qualify the basic eligibility criteria will only be invited for the technical presentation. The Technical Bid documents

and Technical presentation of the bidder will be scrutinized on the basis of the Eligibility Criteria and scores will be assigned accordingly.

The scoring scheme is as follows:

Bid Evaluation			
Sl.No	Evaluation Criteria	Maximum Marks	
1	Experience of the firm in Preparation of Strategic Vision Document for Government Organizations (Should be furnished in the format mentioned in the annexure and copy of Work Order and Project Completion Certificate should be attached)	20	
	>= 5 Projects		20
	>= 3 Projects		10
2	Relevant Experience of the firm in the similar field	20	
	>= 20 Years		20
	>= 15 years		10
	>= 10 Years		5
3	Knowledge and expertise in the development and implementation of similar project(s) within the timeline	10	

Presentation		
Sl.No	Evaluation Criteria	Maximum Marks
1	Understanding of the Scope of Work	25
2	Proposed methodology, execution plan and features	25

The bidders scoring minimum 70 marks out of 100 as Technical Score (TS) in the Technical Evaluation shall be declared as the Technically Qualified bidder.

8.22 EVALUATION OF FINANCIAL BID

The Financial bids shall be opened only of the Technically Qualified bidders. The date, time and venue of the Financial Bid opening shall be intimated to all the technically qualified bidders in advance. The authorized representatives of the technically qualified bidders may be present during the financial bid opening. The financial bids shall be scrutinized for their conformity to the specified formats, seal and authorized signature of the bidder. Financial Bids that are illegible, not conforming to the specified formats or without the seal and signature, with arithmetic errors, with mismatching “figure” and

“words” value(s) shall be summarily rejected. KINFRA reserves the right to accept or reject any or all tender documents without assigning any specific reason. The Financial Score of the other Technically Qualified bidders shall be computed as per the following formula.

$$FS = (F_{min} / F_b) \times 100$$

FS = Financial Score of the bidder under consideration

F_{min} = minimum price quoted by any bidder

F_b = price quoted by the bidder under consideration

The Technical Score (TS) and the Financial Score (FS) secured by each bidder shall be subjected to the Weightage WT = 0.70 (the weight given to the technical bid);

WF = 0.30 (the weight given to the financial bid). The combined technical and financial score (S) for the bidder shall be computed as per the following formula.

$$S = (TS \times 0.7) + (FS \times 0.3)$$

9. AWARD OF CONTRACT

The bidder securing the highest combined score (S) shall be treated as the successful bidder and considered as selected for award of the contract.

10. ARBITRATION

If any dispute, difference, question or disagreement shall at any time, hereafter arise, between the parties hereto or the respective representatives or assigns in connection with or arising out of the contract or duties of the said parties hereunder or any matter whatsoever incidental to this contract or otherwise concerning the works of execution or failure to execute the same whether during the progress of work or stipulated/extended periods or before or after the completion or abandonment thereof, it shall be referred to the sole arbitrator appointed by Managing Director, KINFRA. Disputes if any shall be subject to Thiruvananthapuram jurisdiction only.

11. SUBMISSION OF EOI

The Technical and financial bid envelopes for the project should be enclosed in a sealed envelope super scribed “EOI for Selection of a Consultant for Preparation of Strategic Vision Document ”and should reach in the address given below on or before 17th June 2019 Submission of EOI through email will not be accepted.

The Managing Director,
Kerala Industrial Infrastructure Development Corporation (KINFRA),
KINFRA House, 31/2312,
Sasthamangalam,
Trivandrum – 695010
Kerala, India
Telephone: - +91 471 2727281 / 2727282
Fax:- +91 471 2727241
E mail: mail@kinfra.org

Annexure

DECLARATION

I/we hereby declare that I/we have not been Blacklisted/debarred by any Central/State Govt Depts/Central/State Govt PSUs, Autonomous and statutory bodies under State/Central Governments.

Signature

DECLARATION

I/We hereby declare that the details furnished are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable for the same.

Signature

UNDERTAKING

Sir,

I/We, the undersigned, offer to provide Consultancy Services for Preparation of Strategic Vision document of KINFRA as per the EOI dated [*Insert Date*] at the quoted rate.

I/We agree that the work will be completed within the specified timeline meeting all the requirements of KINFRA.

I/we have remitted the required amount of Rs...../ vide DD No.....as Earnest Money Deposit.

Yours faithfully,
(Signature)

Address:

Date:

(Note: This undertaking to be submitted on the letter head of the bidder along with requisite documents.)

Financial Bid format

The Financial Bid shall be submitted in the below mentioned format

Sl No.	Details of work	Rate(Inclusive of GST)
1	Preparation of Strategic Vision document of KINFRA	
Total	(In figures)	
	(In words)	

*Signature and seal of
Authorized signatory*

Date: