

**KERALA INDUSTRIAL INFRASTRUCTURE DEVELOPMENT
CORPORATION(KINFRA)**
(A statutory body of Govt of Kerala)

KINFRA HOUSE, TC 31/2312, Sasthamangalam, Thiruvananthapuram -695 010
Tel: 0471-2726585 | **Fax:** 0471-2724773 | **Email:** kinfraannexe@gmail.com | **Web:** www.kinfra.org



Notice Inviting Tender (NIT)

Tender No	: KINFRA/KRTY/02/2020-21
Name of Work	: Disposal of excavated earth from KINFRA Small Industries Park, Koratty, Thrissur
Base Price	: Rs. 9,46,644/-
EMD	: Rs.23,666/-
Period of Completion	: 5 Months
Bid Submission Fee	: Rs. 2,253/- (Inclusive of 18% GST and 1% KFC)



KERALA INDUSTRIAL INFRASTRUCTURE DEVELOPMENT CORPORATION
(A Statutory Body of Govt. of Kerala)

KINFRA HOUSE, TC NO.31/2312, SASTHAMANGALAM P.O,
THIRUVANANTHAPURAM

Tender No : **KINFRA/KRTY/02/2020-21**

Name of Work : **Disposal of excavated earth from KINFRA
Small Industries Park, Koratty, Thrissur**

Locality : **KINFRA Small industries park,
Koratty , KINFRA Park Post,
Thrissur.680309
Ph:0480 -2734744**

Last date of online Submission : **01/08/2020 at 5:00PM**

Name of Bidder :

Address of Bidder :
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.....
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Registration and Class :

Validity period of Registration :

Tender Notice

 KINFRA INSPIRING GROWTH	KERALA INDUSTRIAL INFRASTRUCTURE DEVELOPMENT CORPORATION (KINFRA), Thiruvananthapuram, Kerala		
<u>e-Tender</u>			
KINFRA invites item rate, online tenders from bidders/firms for the following work:			
Disposal of excavated earth from KINFRA Small Industries Park, Koratty, Thrissur			
Base Price	Bid fee	EMD	Last Date
Rs.9,46,644/-	Rs.2,253/- (Inclusive of 18% GST and 1% KFC)	Rs. 23,666/-	01/08/2020 at 5:00PM
The tender document(s), can be downloaded from the e-Government Procurement (e-GP) website (www.etenders.kerala.gov.in).For more details visit the web site www.kinfra.org .			
Place: Thiruvananthapuram Date: 17/07/2020		Sd/- Managing Director	

Information & Instructions to the Bidders for e-tendering (Forming part of Bid Document)

Managing Director, KINFRA invites **item rate** online tenders in **two cover** bid system for the following work in the prescribed form, from competent contractors/firms with GST registration.

NIT No	Name of work & Location	Base Price	EMD	Period of Completion	Last date of submission of Tender	Time & Date of opening of Bid	Tender Cost
1	2	3	4	5	6	7	8
KINFRA/KRTY/02/2020-21	Disposal of excavated earth from KINFRA Small Industries Park, Koratty Thrissur	Rs.9,46,644/-	Rs.23,666/-	5 Months	01/08/2020 at 5.00 PM	05/08/2020 at 10.00 AM	Rs.2,253/- (inclusive of 18% GST and 1% KFC)

- The intending bidder must read the terms and conditions carefully. Information and Instructions for bidders posted on website shall form part of bid document.
- The tender document(s), may be downloaded free of cost from the e-Government Procurement (e-GP) website (www.etenders.kerala.gov.in). No payment is required for downloading the tender documents from the above website however a bid submission fee, as mentioned below in this document, is required to be remitted through online payment mechanism for e-procurement system of Govt. of Kerala. Only those bidders having a valid GST registration shall submit bids online on the e-GP website.
- All bids shall be submitted online on the e-GP website only in the relevant envelope(s)/ cover(s), as per the type of tender. No manual submission of bids shall be entertained for the tenders published through e-GP system under any circumstances.
- The e-GP system shall not allow submission of bids online after the stipulated date & time. The bidder is advised to submit the bids well before the stipulated date & time to avoid any kind of network issues, traffic congestion, etc. In this regard, KINFRA shall not be responsible for any kind of such issues faced by bidder.
- Ineligible bidders or bidders who do not possess valid GST registration are strictly advised to refrain themselves from participating in this tender. The bidders, who submit their bids for this tender after digitally signing using their Digital Signature

Certificate (DSC), accept that they have clearly understood and agreed the terms and conditions including the Form/ Annexures of this tender. **Mention of price details at any place other than the designated place, shall disqualify the bid and the bid shall be summarily rejected.**

6. Tender duly signed using bidder's valid Digital Signature Certificate shall be submitted online on e-GP website www.etenders.kerala.gov.in
7. The time and date of opening of Price Bid of the tender shall be intimated only to the qualified bidders at a later date.
8. **Those who wish to participate in the tender shall inspect the site at KINFRA Small Industries Park, Koratty before the tender and familiarize himself with site. The site can be inspected on any working days between 9.30 a.m. and 5.00 p.m.**
9. Those tenders found unsigned by the bidders and defective for any other reason are liable to be rejected.
10. **In no cases tender will be accepted below the base price.**
11. The tender shall be confirmed to the bidder, who has quoted the highest bid amount. The highest bidder should remit 100% of quoted amount and GST at applicable rates along with other applicable taxes, within 10 days from the confirmation order (Work order). All the above amounts shall be remitted online through RTGS to the account of KINFRA (Ac No 31763060697, Bank - SBI, Althara Branch, Trivandrum, IFSC Code - SBIN0007203). The work can be started at site only after remitting the full quoted amount plus all taxes to KINFRA.
12. **Performance Guarantee** The Highest bidder should remit 10% of quoted amount in the form of Demand Draft in favour of Managing Director, KINFRA, TVM or RTGS to the account of KINFRA in addition to the quoted amount and the deposit will be retained till the satisfactory completion of the work.
13. The successful bidder (herein after called "**Contractor**") shall obtain all the necessary legal approvals/statutory approvals/clearances related to taking away the items from KINFRA land and also he shall remit Royalty charges to Geology Department or any other charges applicable for the disposal of earth and all the taxes as applicable (imposed by state/central governments from time to time). All statutory permission from concerned departments/local bodies will be obtained by the contractor.
14. The Contractor has to execute an agreement with KINFRA on a non-judicial stamp paper of Rs.200/- within seven days from the date of remittance of quoted amount plus all taxes and performance guarantee to KINFRA.

15. The Contractor shall dispose only the earth mentioned in the tender document, within **5months** from the date of work order, without causing any damages to roads and the structures in the premise.
16. **The shifting of items from KINFRA land is permitted only on working hours, in presence of KINFRA staff.**
17. The Contractor or his employee does not make any damages to any other properties/assets of KINFRA.
18. KINFRA is not responsible for any disputes or issues with public or local bodies in connection with the disposal of debris/demolished items from KINFRA land and the contractor has to settle all issues aroused regarding this by his own.
19. All the disputes arising out of or in any way connected with this work or agreement shall be deemed to have arisen in Kerala and only courts in Thiruvananthapuram shall have jurisdiction to determine the same.
20. If the contractor fails to obey any of the above conditions, the EMD, Contract amount etc will be forfeited to the KINFRA and fresh tender called for or the next highest bidder will be considered.
21. **Managing Director, Kinфра reserves the right to reject any or all the offers without assigning any reason whatsoever.**
22. In case of dispute, the decision of the tender committee/ Managing Director, Kinфра shall be final and will be binding upon the bidder.

List of Documents to be scanned and uploaded within the period of bid submission:

Cover 1

- I. NIT
- II. Certificate of Registration for GST

Cover 2

- I. BoQ (Price bid)

e-Government Procurement (e-GP) - Notice Inviting Tender

Managing Director, KINFRA invites **item rate** online tenders in **two cover bid** system for the following work in the prescribed form, from competent contractors/firms with GST registration.

NIT No	Name of work & Location	Base Price	EMD	Period of Completion	Last date of submission of Tender	Time & Date of opening of Bid	Tender Cost
1	2	3	4	5	6	7	8
KINFRA/KRTY/02/2020-21	Disposal of excavated earth from KINFRA Small Industries Park, Koratty Thrissur	Rs.9,46,644/-	Rs.23,666/-	5 Months	01/08/2020 at 5.00 PM	05/08/2020 at 10.00 AM	Rs.2,253/- (inclusive of 18% GST and 1% KFC)

1. The time allowed for carrying out the work will be **5 Months** from the date of commencement
2. Tender documents and tender schedule may be downloaded free of cost from the e-GP Web site www.etenders.kerala.gov.in. Tender fee of **Rs.2,253/- (Inclusive of 18% GST and 1% KFC)** shall be remitted through **online payment mechanism for e-procurement system of Govt. of Kerala**.
3. The bid submitted shall be opened on **05/08/2020 on 10:00AM**. The time and date of opening of Price Bid of the tender shall be intimated only to the qualified bidders at a later date.
4. Earnest Money Deposit (EMD) amounting to **Rs.23,666/-** (Rupees twenty three thousand six hundred and sixty six only) to be remitted online through e-GP site by the bidder.
5. **The bid submitted is treated as invalid if:**
 - a) *The bidder is found ineligible.*
 - b) *The bidder does not upload all the documents as stipulated in the bid document.*
6. **The description of the work is as follows:** Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids, the nature of buildings, conditions of machineries, the form and nature of

the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

7. **The competent authority on behalf of Managing Director, KINFRA does not bind itself to accept the highest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.**
8. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.
9. The contractor shall not be permitted to bid for works if he/she is the near relative of an officer of KINFRA posted as Project Officer or Finance.
10. No Engineer of Gazetted Rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of Kerala is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of Kerala in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of Kerala as aforesaid before submission of the bid or engagement in the contractor's service.
11. ***The bid for the works shall remain open for acceptance for a period of One hundred twenty (120) days from the date of opening of technical bid.*** If any bidders withdraw his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to KINFRA, then KINFRA shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the bidders shall not be allowed to participate in the rebidding process of the work.
12. This notice inviting Bid shall form a part of the contract document.

GUIDELINES FOR E-PROCUREMENT

Prospective bidders willing to participate in this tender shall necessarily register themselves with e-procurement portal (www.etenders.kerala.gov.in). The tender timeline is available in the critical date section of this tender published in www.etenders.kerala.gov.in.

A). Online Bidder registration process:

Bidders should have a Class II or above Digital Signature Certificate (DSC) to be procured from any Registration Authorities (RA) under the Certifying Agency of India. Details of RAs will be available on www.cca.gov.in. Once, the DSC is obtained, bidders have to register on www.etenders.kerala.gov.in website for participating in this tender. Website registration is a one-time process without any registration fees. However, bidders have to procure DSC at their own cost.

Bidders may contact e-Procurement support desk of Kerala State IT Mission over telephone at 0471- 2577088, 2577188, 2577388 or 0484 - 2336006, 2332262 - through email: etendershelp@kerala.gov.in for assistance in this regard.

B). Online Tender Process:

The tender process shall consist of the following stages:

- i. **Downloading of tender document:** Tender document will be available for free download on www.etenders.kerala.gov.in. However, tender document fees shall be payable at the time of bid submission as stipulated in this tender document.
- ii. **Pre-bid meeting:** On 23/07/2020 at 11.00am in KINFRA Small Industries Park, Koratty
- iii. **Publishing of Corrigendum:** All corrigenda shall be published on www.etenders.kerala.gov.in and shall not be available elsewhere.
- iv. **Bid submission:** Bidders have to submit their bids along with supporting documents, as required in this tender document on www.etenders.kerala.gov.in.
- v. **Opening of Bids:** The bid will be opened at same time mentioned in Information & instruction to the bidders.
- vi. Time of opening of financial bids of qualified bidders will be intimate later.

C). Tender Document Fees and Earnest Money Deposit (EMD)

The Bidders shall pay, a tender document fees and Earnest Money Deposit. The Bid security is required to protect the purchaser against risk of Bidder's conduct, which would warrant the forfeiture of security.

Online Payment modes:

All online payments specified in the tender document shall be made through Multi Option Payment System (MOPS) as per the requirement.

Steps for making tender payments in e-tender system via SBI MOPS gateway

(SBI AND NON SBI ACCOUNT HOLDERS)

- Step 1** :- Click “**Pay Online**” when you reach the payment page while Online Bid Submission.
- Step 2** :- Click “**Confirm to Pay**” to proceed with the payment gateway.
- Step 3** :- Verify that the Tender fee and EMD shown are correct, as per tender document. Then, select the payment option **SBI MOPS** and Submit.
Note: In case of any mismatch in tender payments, with reference to tender documents, please contact TIA for clarifications.
- Step 4** :- Check and Follow the **Terms and Conditions**, and then **Submit**.
- Step 5** :- Bidders may choose their respective bank for accessing Internet Banking Facility

a) SBI

- i. Bidders with SBI account may click SBI option to proceed to its Net Banking Page.
- ii. Bidders may enter SBI Net banking user ID and Password and Click on Login to proceed.
- iii. Please ensure that your account has sufficient balance, before proceeding further. After checking the same, Click Confirm button, to transfer payment. After account debit, MOPS gateway will automatically re-direct to the e-Procurement System, with the Success transaction.
- iv. You will receive bank response immediately by verifying the payment status, whether Success or not. In case, payment was debited from account and further, Payment Failure is shown, immediately contact the e-Procurement helpdesk, for resolution, before tender closing time.
Click Next to go to Bid Preparation details.
- v. Please ensure that the Pay Online option is not shown after successful payment, for confirmation. From here, you may proceed with Encrypt and Upload to upload tender documents, and further submission process.

b) OTHER BANKS :

- i. Bidders with other bank account may click Other Banks option to proceed to SBI Net Banking Page. You may select the appropriate Bank from selection page. As an example, we are proceeding with ICICI Bank in the provided dropdown box of All Banks.
- ii. After selecting ICICI Retail Banking, Click Make Payment Button to proceed to its internet banking page. Further steps may depend on the Bank Procedure.
- iii. After, successful payment, system will direct you to payment confirmation page.

- iv. You will receive bank response immediately by verifying the payment status, whether Success or not. In case, payment was debited from account and further, Payment Failure is shown, immediately contact the e-Procurement helpdesk, for resolution, before tender closing time.
Click Next to go to Bid Preparation details.
- v. Please ensure that the Pay Online option is not shown after successful payment, for confirmation. From here, you may proceed with Encrypt and Upload to upload tender documents, and further submission process

D). SUBMISSION PROCESS:

For submission of bids, all interested bidders have to register online as explained above in this document. After registration, bidders shall submit their Technical bid and Financial bid online on www.etenders.kerala.gov.in along with online payment of tender document fees and EMD.

For page by page instructions on bid submission process, please visit www.etenders.kerala.gov.in and click “Bidders Manual Kit” link on the home page.

It is necessary to click on “Freeze bid” link/ icon to complete the process of bid submission otherwise the bid will not get submitted online and the same shall not be available for viewing/ opening during bid opening process.

Other Instructions to Bidders

1. All Statutory approvals from concerned authorities by the Contractor at his own expense. Royalty and all taxes, statutory fees will be borne by the contractor
2. The site can be inspected on any working days between 9.30 a.m. and 5.00 p.m.
3. Important Dates

Pre-bid meeting	-	11.00AM on 23/07/2020
Last Date of submission	-	05:00PM on 01/08/2020
Technical Bid Opening	-	10:00AM on 05/08/2020
