

KINESCO POWER AND UTILITIES PVT LTD

(A Govt. of Kerala undertaking company, fully owned by KINFRA)

GROUND FLOOR, KINFRA PARK OFFICE, INFOPARK, KAKKANAD, KOCHI 682 042

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Tender Notice

- Tender No** : KINESCO/SOLAR/E-TENDER 03/2017-18
- Name of Work** : Execution of Grid Connected Solar PV Power Plants at roof tops of substations at Kakkanad (300 Sqm), Kalamassery (400Sqm) and Palakkad (450 Sqm) in KINESCO Power & Utilities Pvt. Ltd licensee areas including design for minimum power output of 1 KW/10SqM totalling to a minimum of approx. 110 KWp, engineering, supply, storage, civil work, erection, integration with existing electrical system, paralleling / synchronizing with KINESCO grid, testing & commissioning, Performance Guarantee, handing over and O&M of the plant for a period of 5 years
- PAC** : Rs.56,00,000/-
- EMD** : Rs.50,000/-
- Period of Completion** : 4 Months
- Tender Submission Fee** : Rs. 2,950 /- (including GST)

Information & Instructions to the Tenderers for e-tendering (Forming part of Tender Document)

On behalf of KINFRA, Chief Executive Officer, KINESCO Power and Utilities Pvt Ltd (KPUPL), invites item rate online tenders in two cover bid system for the following work in the prescribed form, from competent and eligible contractors/firms.

Sl No	NIT No	Name of work & Location	Estimated cost	EMD	Last date of submission of Tender document	Time & Date of opening of Technical Tender
1	2	3	4	5	6	7
1	KINESCO /SOLAR/ E-TENDER 03/2017-18	Execution of Grid Connected Solar PV Power Plants at roof tops of substations at Kakkanad (300 Sqm), Kalamassery (400Sqm) and Palakkad (450 Sqm) in KINESCO Power & Utilities Pvt. Ltd licensee areas including design for minimum power output of 1 KW/10Sqm totalling to a minimum of approx. 110 KWp, engineering, supply, storage, civil work, erection, integration with existing electrical system, paralleling / synchronizing with KINESCO grid, testing & commissioning, Performance Guarantee, handing over and O&M of the plant for a period of 5 years	Rs. 56,00,000/-	Rs. 50,000/-	27/01/2018, 5:00 PM	31/01/2018, 10:00 AM

1. The intending tenderer must read the terms and conditions of KINESCO-6 carefully. He should only submit his tender if he considers himself eligible and he is in possession of all the documents required.
2. Information and Instructions for tenderers posted on website shall form part of tender document.
3. The tender document(s), may be downloaded free of cost from the e-Government Procurement (e-GP) website (www.etenders.kerala.gov.in). No payment is required for downloading the tender documents from the above website however a tender submission fee, as mentioned below in this document, is required to be remitted

through online payment mechanism for e-procurement system of Govt. of Kerala. Only those tenderers having a valid and active registration, on the date of tender submission, shall submit tenders online on the e-GP website.

4. All tenders shall be submitted online on the e-GP website only in the relevant envelope(s)/ cover(s), as per the type of tender. No manual submission of tenders shall be entertained for the tenders published through e-GP system under any circumstances. However, signed copies of documentary evidences as the proof of eligibility criteria shall be submitted to KINESCO in hard copies also.
5. The e-GP system shall not allow submission of tenders online after the stipulated date & time. The tenderer is advised to submit the tenders well before the stipulated date & time to avoid any kind of network issues, traffic congestion, etc. In this regard, KINESCO shall not be responsible for any kind of such issues faced by tenderer.
6. Ineligible tenderers or tenderers who do not possess valid & active registration, on the date of tender submission, are strictly advised to refrain themselves from participating in this tender. If such instances are noticed, the same shall be treated as “fake bidding” by the respective tenderer and such tenderer shall be blacklisted as per KINFRA rules in force. The tenderers, who submit their tenders for this tender after digitally signing using their Digital Signature Certificate (DSC), accept that they have clearly understood and agreed the terms and conditions including the Form/ Annexure of this tender. Mention of price details at any place other than the designated place, shall disqualify the tender and the tender shall be summarily rejected.
7. **Tender duly signed using tenderer’s valid Digital Signature Certificate shall be submitted online on e-GP website www.etenders.kerala.gov.in**
8. General Conditions of Contract (KINESCO- 7/8) shall be available in downloadable manner from www.kinfra.org and shall form part of tender document.
9. Pre Bid Meeting shall be held in the office of KINESCO Power and Utilities Pvt Ltd, Kakkanad **Tel: 0484- 2415222** at **11:00 am** on **15/01/2018** to clear the doubts of intending tenderers, if any.

List of Documents to be scanned and uploaded within the period of tender submission along with NIT:

- I. Certificate of Registration for GST.
- II. A declaration has to be submitted by the tenderer that he/she has not been debarred from tendering by any authority.
- III. Certificate proving that the tenderer has carried out similar works previously.
- IV. Copy of Pan Card.
- V. Copy of Work Orders received from previous clients.
- VI. Acceptance letter and Declaration form prepared in tenderer's letter head duly signed.
- VII. Letter of undertaking of the work prepared in tenderer's letter head duly signed.
- VIII. Memorandum of Association, Article of Association and certificate of Incorporation of Organisation.
- IX. Completion certificate from various Clients.
- X. Copy of Performance certificate for the design, engineering, supply, erection, testing and commissioning of similar type of Grid Connected Rooftop Solar PV plants for a minimum capacity of 150KWp in any one of the State / Central / Public Utility Concern and the same are in successful operation for the period more than two years as on 31.12.2017 at one location.
- XI. Copy of valid Electrical Contract License issued by Kerala State Electricity Licensing Board. (Copy of license to be attached)
- XII. Copy of the authorization from the original manufacturer if the tenderer is not the Original Equipment Manufacturer (OEM)

*All tenderers shall submit signed copies of documentary evidences as the proof of eligibility criteria in hard copies in sealed cover at the office of **KINESCO Power and Utilities Pvt Ltd, Ground Floor, CFC Building, KINFRA Park Office, Infopark P O, Kakkanad- 682 042** on or before opening date and time of tender.*

GENERAL GUIDELINES FOR E-PROCUREMENT

Prospective tenderers willing to participate in this tender shall necessarily register themselves with e-procurement portal (www.etenders.kerala.gov.in). The tender timeline is available in the critical date section of this tender published in www.etenders.kerala.gov.in.

A). Online Tenderer registration process:

Tenderers should have a Class II or above Digital Signature Certificate (DSC) to be procured from any Registration Authorities (RA) under the Certifying Agency of India. Details of RAs will be available on www.cca.gov.in. Once, the DSC is obtained, tenderers have to register on www.etenders.kerala.gov.in website for participating in this tender. Website registration is a one-time process without any registration fees. However, tenderers have to procure DSC at their own cost.

Tenderers may contact e-Procurement support desk of Kerala State IT Mission over telephone at 0471- 2577088, 2577188, 2577388 or 0484 - 2336006, 2332262 - through email: etendershelp@kerala.gov.in for assistance in this regard.

B). Online Tender Process:

The tender process shall consist of the following stages:

- i. **Downloading of tender document:** Tender document will be available for free download on www.etenders.kerala.gov.in. However, tender document fees shall be payable at the time of tender submission as stipulated in this tender document.
- ii. **Pre-bid meeting:** Mentioned in NIT
- iii. **Publishing of Corrigendum:** All corrigenda shall be published on www.etenders.kerala.gov.in and shall not be available elsewhere.
- iv. **Tender submission:** Tenderers have to submit their tenders along with supporting documents to support their eligibility, as required in this tender document on www.etenders.kerala.gov.in. No manual submission of tender is allowed and manual tenders shall not be accepted under any circumstances.
- v. **Opening of Technical Bid and Financial Bid:** The technical bid will be opened at the same time mentioned in Information & instruction to the tenderers. All documents in support of technical qualifications shall be submitted (online). Failure to submit the documents online will attract disqualification. Only the Price bid of qualified tenderers will be opened on a pre-intimated date after the scrutiny of their submitted documents

C). Tender Document Fees and Earnest Money Deposit (EMD)

The Tenderer shall pay, a tender document fees and Earnest Money Deposit. The Bid security is required to protect the purchaser against risk of Tenderer's conduct, which would warrant the forfeiture of security.

Online Payment modes: The tender document fees and EMD can be paid in the following manner through e-Payment facility provided by the e-Procurement system:

- i. **State Bank of India (SBI) Internet Banking:** If a tenderer has a SBI internet banking account, then, during the online tender submission process, tenderer shall select SBI option and then select Internet banking option. The e-Procurement system will re-direct the tenderer to SBI's internet banking page where he can enter his internet banking credentials and transfer the tender document and EMD amount.
- ii. **National Electronic Fund Transfer (NEFT)/ Real Time Gross Settlement (RTGS):** If a tenderer holds bank account in a different bank, then, during the online tender submission process, tenderer shall select NEFT / RTGS option. An online remittance form would be generated, which the tenderer can use for transferring amount through NEFT / RTGS either by using internet banking of tenderer's bank or visiting nearest branch of his / her bank. After obtaining the successful transaction receipt no., the tenderer has to update the same in e-Procurement system for completing the process of tender submission. Tenderer should only use the details given in the Remittance form for making a NEFT / RTGS payment otherwise payment would result in failure in e-Procurement system.

As NEFT payment status confirmation is not received by e-Procurement system on a real-time basis, tenderers are advised to exercise NEFT mode of payment option at least 48 hours prior to the last date and time of tender submission to avoid any payment issues.

For RTGS the timings that the banks follow may vary depending on the customer timings of the bank branches and settlement from RBI. Tenderers are advised to exercise RTGS mode of payment at least 24 hours prior to the last date and time of tender submission to avoid any payment issues.

NEFT / RTGS payment should done according to following guidelines:

- i. **Single transaction for remitting Tender document fee and EMD:** Tenderer should ensure that tender document fees and EMD are remitted as one single transaction.
- ii. **Account number as per Remittance Form only:** Account no. entered during NEFT/RTGS remittance at any bank counter or during adding beneficiary account in Internet banking site should be the same as it appears in the remittance form generated for that particular tender by the e-Procurement system. Tenderer should ensure that tender document fees and EMD are remitted only to the account number given in the Remittance form provided by e-Procurement system for that particular tender.

Tenderers must ensure that the banker inputs the Account Number (which is case

sensitive) as displayed in the Remittance form. No additional information like tenderer name, company name, etc. should be entered in the account no. column along with account no. for NEFT / RTGS remittance.

- iii. **Only NEFT / RTGS Remittance Allowed:** Account to Account transfers, State Bank Group Transfers (GRPT), Payments from NRE Accounts, SWIFT Transfers, IMPS or Cash payments are not allowed and are treated as invalid mode of payments. Tenderer must ensure that the banker does NEFT or RTGS (for above 2 lakhs payments as per RBI guidelines) transaction only and specially instruct the banks not to convert the payment type to GRPT or any other payment mode.
- iv. **Amount as per Remittance form:** Tenderer should ensure that the amount being remitted is neither less nor higher than the amount shown in remittance form.
- v. **UTR Number:** Tenderers should ensure that the remittance confirmation (UTR number) received after NEFT / RTGS transfer should be updated as it is, in the e-Procurement system for tracking the payment.
- vi. **One Remittance Form per Tenderer and per Tender:** The remittance form provided by e-Procurement system shall be valid for that particular tenderer and tender and should not be re-used for any other tender or by any other tenderer.

Any transaction charges levied while using any of the above modes of online payment has be borne by the tenderer. The supplier/contractor's tender will be evaluated only if payment status against tenderer is showing "Success" during tender opening.

D). SUBMISSION PROCESS:

For submission of tenders, all interested tenderers have to register online as explained above in this document. After registration, tenderers shall submit their Technical bid and Financial bid online on www.etenders.kerala.gov.in along with online payment of tender document fees and EMD.

For page by page instructions on tender submission process, please visit www.etenders.kerala.gov.in and click "Tenderers Manual Kit" link on the home page.

It is necessary to click on "Freeze bid" link/ icon to complete the process of tender submission otherwise the tender will not get submitted online and the same shall not be available for viewing/ opening during tender opening process.

OTHER INSTRUCTIONS TO TENDERERS

1. All other relevant forms shall be in the format prescribed in CPWD Manual.
2. For any details, Please Contact:
KINESCO Power & Utilities Pvt Ltd
Ground Floor, C F C Building
KINFRA Park Office, Infopark P.O, Kakkanad, Cochin-42
Contact Number: 0484-2415222.

3. Important Dates

Prebid Meeting	15/01/2018, 11.00 a.m.
Last Date of online submission	27/01/2018, 5.00 p.m.
Technical Bid Opening	31/01/2018, 10.00 a.m.
