

**KERALA INDUSTRIAL INFRASTRUCTURE DEVELOPMENT
CORPORATION (KINFRA)**
(A statutory body of Govt of Kerala)

KINFRA HOUSE, TC 31/2312, Sasthamangalam, Thiruvananthapuram -695 010
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Tender Notice

Tender No	:	KINFRA/NLD/17/2016-17
Name of Work	:	Operation & Maintenance of the Common Effluent Treatment System of KINFRA Small Industries Park, Nellad.
PAC	:	₹ 12,42,000/- per Year [ie. ₹ 1,03,500/- per Month]
EMD	:	₹ 31,050/-
Period of Completion	:	12 Months
Bid Submission Fee	:	₹ 2,500/- + VAT (5%)

Information & Instructions to the Bidders for e-tendering (Forming part of Bid Document)

Managing Director, KINFRA invites online **Item rate** online tenders in **Two cover bid system** for the following work in the prescribed form, from competent and eligible contractors/firms.

Sl No	NIT No	Name of work & Location	Estimated cost put to bid	EMD	Last date of submission of Tender document	Time & Date of opening of Technical Bid
1	2	3	4	5	6	7
1	KINFRA /NLD/17 /2016-17	Operation & Maintenance of the Common Effluent Treatment System of KINFRA Small Industries Park, Nellad.	₹ 12,42,000/- per year [₹ 1,03,500/- per month]	₹ 31,050/-	10/02/2017 at 5:00 pm	16/02/2017 at 10:00 am

1. Contractors who fulfil the following requirements shall be eligible to apply.
 - a) Should have satisfactorily completed the Operation & Maintenance of Common Effluent Treatment Plant system of various private/ Public/ government/ Semi-government organizations as mentioned below during the last **Seven years ending previous day of last date of submission of bids.**
 - (i) **Three similar works** each costing not less than **Rs. 4.97 Lakhs**
 - OR**
 - (ii) **Two similar works** each costing not less than **Rs. 7.45 Lakhs**
 - OR**
 - (iii) **One similar work** costing not less than **Rs. 9.94 Lakhs**
 - b) Bidder should have the personnel listed in his custody for employment in the scheme.
2. The intending bidder must read the terms and conditions of **KINFRA-6** carefully. He should only submit his bid if he consider himself eligible and he is in possession of all the documents required.
3. Information and Instructions for bidders shall form of bid document.
4. The tender document(s), may be downloaded free of cost from the e-Government Procurement (e-GP) website (www.etenders.kerala.gov.in). No payment is required for downloading the tender documents from the above website however a bid submission fee, as mentioned below in this document, is required to be remitted through online payment mechanism for e-procurement system of Govt. of Kerala. Only those bidders having a valid and active registration, on the date of bid submission, shall submit bids online on the e-GP website.

5. All bids shall be submitted online on the e-GP website only in the relevant envelope(s)/ cover(s), as per the type of tender. No manual submission of bids shall be entertained for the tenders published through e-GP system under any circumstances. However signed copies of documentary evidences as the proof of eligibility criteria shall be submitted to KINFRA in hard copies also.
6. The e-GP system shall not allow submission of bids online after the stipulated date & time. The bidder is advised to submit the bids well before the stipulated date & time to avoid any kind of network issues, traffic congestion, etc. In this regard, KINFRA shall not be responsible for any kind of such issues faced by bidder.
7. The bidders, who submit their bids for this tender after digitally signing using their Digital Signature Certificate (DSC), accept that they have clearly understood and agreed the terms and conditions including the Form/ Annexures of this tender. Mention of price details at any place other than the designated place, shall disqualify the bid and the bid shall be summarily rejected.
8. Tender duly signed using bidder's valid Digital Signature Certificate shall be submitted online on e-GP website www.etenders.kerala.gov.in
9. General Conditions of Contract (KINFRA- 7/8) shall be available in downloadable manner from www.kinfra.org and shall form part of bid document.
10. The technical bid shall be opened first on due date and time as mentioned above.
11. The time and date of opening of Price Bid of the tender shall be intimated only to the qualified and technically acceptable bidders at a later date.
12. Rate Quoted by the bidder shall be monthly rate (for 1 month)

List of Documents to be scanned and uploaded within the period of bid submission:

Envelope 1

- I. NIT
- II. Experience Certificate for proving the eligibility, from the officers not below the rank of Executive Engineer.
- III. Informations Regarding Eligibility.
- IV. Certificates supporting eligibility.

Envelope 2

Price Bid

All bidders shall submit signed copies of documentary evidences as the proof of eligibility criteria in hard copies also in sealed cover at the office of KINFRA House, Sasthamangalam on or before opening date of bid.

e-Government Procurement (e-GP) - Notice Inviting Tender (KINFRA 6)

Managing Director, KINFRA invites online **Item rate** online tenders in **Two cover bid system** for the following work in the prescribed form, from competent and eligible contractors/firms.

Sl No	NIT No	Name of work & Location	Estimated cost put to bid	EMD	Last date of submission of Tender document	Time & Date of opening of Technical Bid
1	2	3	4	5	6	7
1	KINFRA/NLD/17/2016-17	Operation & Maintenance of the Common Effluent Treatment System of KINFRA Small Industries Park, Nellad.	₹ 12,42,000/- per year [₹ 1,03,500/- per month]	₹ 31,050/-	10/02/2017 at 5:00 pm	16/02/2017 at 10:00 am

1.1.1 Registration of contractors should be valid on the last date of submission of bids. In case the last date of submission of bid is extended, the registration of contractor should be valid on the original date of submission of bids.

1.1.2 The authority competent to approve NIT for the combined cost and belonging to the major discipline will consolidate NITs for calling the bids. He will also nominate Division which will deal with all matters relating to the invitation of bids. For composite bid, besides indicating the combined estimated cost put to bid, should clearly indicate the estimate cost of each component separately. The eligibility of bidders will correspond to the combined estimated cost of different components put to bid.

1.1.3 Contractors who fulfil the following requirements shall be eligible to apply.

a) Should have satisfactorily completed the works as mentioned below during the last **Seven years ending previous day of last date of submission of bids.**

(i) **Three similar works** each costing not less than **Rs. 4.97 Lakhs**

OR

(ii) **Two similar works** each costing not less than **Rs. 7.45 Lakhs**

OR

(iii) **One similar work** costing not less than **Rs. 9.94 Lakhs**

b) Bidder should have the personnel listed in his custody for employment in the scheme.

A certificate to this effect shall be produced by the bidder from an officer of the rank not below the rank of Executive Engineer in the Government or PSUs/ Chief Project Manager or equivalent in other organisations.

2. Agreement shall be drawn with the successful bidders on prescribed Form No. **KINFRA 7/8** (or other Standard Form as mentioned) which is available www.kinfra.org Bidders shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.
3. Before commencing the work and within a week from the date of receipt of the letter of acceptance, the bidder shall make the following
 - Performance Guarantee
 - Biodata of personal proposed to be engaged with their experience documents be submitted duly signed by the assistant and the bidder. Experience certificate from the client for whom the work was actually carried out only will be accepted and contractor's certificate alone will not be accepted.
 - Contractor shall execute an Agreement for the work in required non-judicial stamp paper.
4. The time allowed for carrying out the work will be **12 Months** from the date of start as defined in schedule 'F' or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the bid documents.
5. The site for the work is available.
6. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard General Conditions of Contract Form can be seen on website www.etenders.kerala.in. General Conditions of Contract (KINFRA- 7/8) shall be available in downloadable manner from www.kinfra.org and shall form part of bid document.
7. Tender documents and tender schedule may be downloaded free of cost from the e-GP Web site www.etenders.kerala.go.in . Tender fee of **Rs 2,500/-+ VAT @5%** shall be remitted through **online payment mechanism for e-procurement system of Govt. of Kerala**.
8. The Technical bid submitted shall be opened at 10:00 am on 16/02/2017. The time and date of opening of Price Bid of the tender shall be intimated only to the qualified and technically acceptable bidders at a later date.
9. Earnest Money Deposit (EMD) amounting to **Rs 31,050/-** (Rupees thirty one thousand and fifty only) to be remitted online through e-GP site by the bidder.
10. **Performance Guarantee**, the amount collected at the time of executing contract agreement, will be 5% of the contract value (agreed PAC) and the deposit will be retained till the end of the contract. At least 50% of this deposit shall be collected in

the form of Treasury Fixed Deposit and the rest in the form of Bank Guarantee. The validity of BG shall be up to end of the contract period plus 3 months.

11. The bid submitted is treated as invalid if:

- a) *The bidder is found ineligible*
- b) *The bidder does not upload all the documents as stipulated in the bid document. However if he has submitted hard copies of all the required certificates, duly signed in a sealed cover, before the appointed date and time of opening of bid, his bid will be considered.*
- c) *Any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted by the lowest bidder in the office of bid opening authority.*

12. The description of the work is as follows: Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidders shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by bidders implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by KINFRA and local conditions and other factors having a bearing on the execution of the work.

13. The competent authority on behalf of Managing Director, KINFRA does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.

14. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.

15. The competent authority on behalf of Managing Director, KINFRA reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.

16. The contractor shall not be permitted to bid for works if he/she is the near relative of an officer of KINFRA posted as Project Officer or Finance Officer.
17. No Engineer of Gazetted Rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of Kerala is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of Kerala in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of Kerala as aforesaid before submission of the bid or engagement in the contractor's service.
18. ***The bid for the works shall remain open for acceptance for a period of 90 days from the date of opening of bids.*** If any bidder withdraws his bid before the said period or issue of work order, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to KINFRA, then KINFRA shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the bidders shall not be allowed to participate in the rebidding process of the work.
19. This notice inviting Bid shall form a part of the contract document. The successful bidders/contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of:-
- a) The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.
 - b) Standard KINFRA Form 7/8 or other standard KINFRA Form as applicable
20. The orders or circulars issued on technical and financial matters by the Government shall stand automatically incorporated in the tender document issued subsequent to such circulars/orders.
- 21. For Composite Bids**
- 21.1.1 The cost of bid document and Earnest Money will be fixed with respect to the combined estimated cost put to tender for the composite bid.
 - 21.1.2 The bidders must associate himself, with agencies of the appropriate class eligible to bid for each of the minor component individually.
 - 21.1.3 The eligible bidders shall quote rates for all items of major component as well as for all items of minor components of work.

- 21.1.4 After acceptance of the bid by competent authority, Managing Director, KINFRA shall issue letter of award. After the work is awarded, the main contractor will have to enter into one agreement with KINFRA.
- 21.1.5 Entire work under the scope of composite bid including major and all minor components shall be executed under one agreement.
- 21.1.6 The main contractor has to associate agency(s) for minor component(s) conforming to eligibility criteria as defined in the bid document and has to submit detail of such agency(s) to Engineer-in-charge of minor component(s) within prescribed time. Name of the agency(s) to be associated shall be approved by Engineer-in-charge of minor component(s).
- 21.1.7 In case the main contractor intends to change any of the above agency/agencies during the operation of the contract, he shall obtain prior approval of Engineer-in-charge of minor component. The new agency/agencies shall also have to satisfy the laid down eligibility criteria. In case Engineer-in-charge is not satisfied with the performance of any agency, he can direct the contractor to change the agency executing such items of work and this shall be binding on the contractor.
- 21.1.8 The main contractor has to enter into agreement with contractor(s) associated by him for execution of minor component(s). Copy of such agreement shall be submitted to KINFRA. In case of change of associate contractor, the main contractor has to enter into agreement with the new contractor associated by him.
- 21.1.9 Running payment for the major & minor components shall be made by Managing Director, KINFRA
- 21.1.10 *The composite work shall be treated as complete when all the components of the work are complete. The completion certificate of the composite work shall be recorded by Engineer-in-charge of major component after record of completion certificate of all other components*

**For any details: KINFRA Small Industries Park,
Nellad.P.O, Ernakulam
Contact Number: 0484 - 2767849**

Important Dates

Last Date of submission	-	10/02/2017, 5:00 pm
Technical Bid Opening	-	16/02/2017, 10:00 am
