

**KERALA INDUSTRIAL INFRASTRUCTURE DEVELOPMENT
CORPORATION(KINFRA)**
(A statutory body of Govt of Kerala)

KINFRA HOUSE, TC 31/2312, Sasthamangalam, Thiruvananthapuram -695 010
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Notice Inviting Tender (NIT)

(KINFRA-6)

- Tender No** : KINFRA/KEPIP/OM/32/2018-19
- Name of Work** : Operation, Maintenance and Upkeep of the 6.5 MLD Water Supply Scheme & Associated Electromechanical equipments and Routine & Preventive Maintenance of Pumps & Motors and Electrical / Plumbing systems of KINFRA Export Promotion Industrial Parks, Kakkanad for 1 year.
- PAC** : Rs.34,62,449/- (for one year)
- EMD** : Rs. 50,000/-
- Period of Completion** : 1 Year
- Bid Submission Fee** : Rs. 2,950 (inclusive of GST)

Tender Notice

 KINFRA INSPIRING GROWTH	KERALA INDUSTRIAL INFRASTRUCTURE DEVELOPMENT CORPORATION (KINFRA), Thiruvananthapuram, Kerala		
<u>e-Tender</u>			
KINFRA invites item rate, online tenders from registered, competent, experienced and technically sound contractors/firms for the following work:			
Operation, Maintenance and Upkeep of the 6.5 MLD Water Supply Scheme & associated electromechanical equipments and Routine & Preventive Maintenance of Pumps & Motors and Electrical / Plumbing systems of KINFRA Export Promotion Industrial Parks, Kakkanad for 1 year.			
PAC	Bid fee	EMD	Last Date
Rs. 34,62,449/-	Rs. 2,950/- (Inclusive of GST)	Rs. 50,000/-	16/02/2019 at 5:00PM
The tender document(s), can be downloaded from the e-Government Procurement (e-GP) website (www.etenders.kerala.gov.in). For more details visit the web site www.kinfra.org .			
Place: Thiruvananthapuram Date: 01/02/2019		Sd/- Managing Director	

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GENERAL GUIDELINES

1. The book of “General Conditions of Contract” is applicable to both types of tenders i.e.” Percentage rate tenders and Item rate tenders”. Accordingly, alternative provisions for conditions Nos. 4, 10 & 12 of the General Rules and Directions are given in this book. The appropriate alternatives will be applicable in specific cases depending on whether this is used for percentage rate tender (KINFRA-7) or item rate tender (KINFRA-8). “General Conditions of Contract” shall be available in downloadable manner from website “www.kinfra.org”
2. KINFRA-6 abridged from KINFRA-7/8, Schedules A to F, special conditions/specifications and drawings will be issued to intending tenderers only. The standard form will not be issued along with the Tender Documents but the same shall form part of the agreement to be drawn and signed by both parties after acceptance of tender. The standard form shall be available in downloadable manner from website “www.kinfra.org”
3. The intending bidders will quote their rates in Schedule A ie. Schedule of Quantities.
4. The proforma for registers and Schedules A to F are only for information and guidance. These are not to be filled in the Standard Form. The Schedules with all blanks, duly filled, shall be separately issued to all intending tenderers. For filling and returning in the manner prescribed. The **Schedule A** can be downloaded from website www.etenders.kerala.gov.in

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Information & Instructions to the Bidders for e-tendering (Forming part of Bid Document)-1.0

Managing Director, KINFRA invites online **Item rate** online tenders in **two cover bid system** for the following work in the prescribed form, from competent and eligible contractors/firms with appropriate registration/license and having experience with similar nature of O&M works in State/ Central Government undertakings who fulfil the eligibility criteria prescribed

NIT No	Name of work & Location	Estimated cost put to bid	EMD	Period of Completion	Last date & Time of submission of Tender document, EMD, Tender fee & Other documents as specified in Press Notice	Time & Date of opening of Technical Bid
2	3	4	5	6	7	8
KINFRA/KEPIP/OM/ 32/2018-19	Operation, Maintenance and Upkeep of the 6.5 MLD Water Supply Scheme & associated electromechanical equipments and Routine & Preventive Maintenance of Pumps & Motors and Electrical / Plumbing systems of KINFRA Export Promotion Industrial Parks, Kakkanad for 1 year	Rs.34,62,449.00	Rs. 50,000.00	12 Months	05:00 PM on 16/02/2019	10:00 AM on 20/02/2019

- The intending bidder must read the terms and conditions of KINFRA-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
- Information and Instructions for bidders posted on website shall form part of bid document.
- The tender document(s), may be downloaded free of cost from the e-Government Procurement (e-GP) website (www.etenders.kerala.gov.in). No payment is required for downloading the tender documents from the above website however a bid submission fee, as mentioned below in this document, is required to be remitted through online payment mechanism for e-procurement system of Govt. of Kerala. Only those bidders having a valid and active registration, on the date of bid submission, shall submit bids online on the e-GP website.
- All bids shall be submitted online on the e-GP website only in the relevant envelope(s)/ cover(s), as per the type of tender. No manual submission of bids shall be entertained for the tenders published through e-GP system under any circumstances. However signed copies of

documentary evidences as the proof of eligibility criteria shall be submitted to KINFRA in hard copies also.

5. The e-GP system shall not allow submission of bids online after the stipulated date & time. The bidder is advised to submit the bids well before the stipulated date & time to avoid any kind of network issues, traffic congestion, etc. In this regard, KINFRA shall not be responsible for any kind of such issues faced by bidder.
6. Ineligible bidders or bidders who do not possess valid & active registration, on the date of bid submission, are strictly advised to refrain themselves from participating in this tender. If such instances are noticed, the same shall be treated as “fake bidding” by the respective bidder and such bidder shall be blacklisted as per KINFRA rules in force. The bidders, who submit their bids for this tender after digitally signing using their Digital Signature Certificate (DSC), accept that they have clearly understood and agreed the terms and conditions including the Form/ Annexures of this tender. Mention of price details at any place other than the designated place, shall disqualify the bid and the bid shall be summarily rejected.
7. Tender duly signed using bidder’s valid Digital Signature Certificate shall be submitted online on e-GP website www.etenders.kerala.gov.in
8. General Conditions of Contract (KINFRA- 7/8) shall be available in downloadable manner from www.kinfra.org and shall form part of bid document.

List of Documents to be scanned and uploaded within the period of bid submission:

Cover 1

- I. Registration Certificate of the Contractor
- II. A declaration from the contractor to the effect that he has not been debarred from tendering by any authority.
- III. Certificate of Registration for GST.
- IV. Relevant experience certificate.

Cover 2

- I. BoQ (Price bid)

All bidders shall submit signed copies of documentary evidences as the proof of eligibility criteria in hard copies also in sealed cover at the office of KINFRA House, Sasthamangalam on or before opening date and time of bid (Hard copy of Price bid should not be enclosed along with these documents).

INSPIRING GROWTH

e-Government Procurement (e-GP) - Notice Inviting Tender (KINFRA 6)-2.0

Managing Director, KINFRA invites online **Item rate** online tenders in **Two cover bid system** for the following work in the prescribed form, from competent and eligible contractors/firms with appropriate registration/license and having experience with similar nature of O& M works in State/ Central Government undertakings who fulfil the eligibility criteria prescribed

NIT No	Name of work & Location	Estimated cost put to bid	EMD	Period of Completion	Last date & Time of submission of Tender document, EMD. Tender fee & Other documents as specified in Press Notice	Time & Date of opening of Technical Bid
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KINFRA/KEPIP/OM/32/2018-19	Operation, Maintenance and Upkeep of the 6.5 MLD Water Supply Scheme & associated electromechanical equipments and Routine & Preventive Maintenance of Pumps & Motors and Electrical / Plumbing systems of KINFRA Export Promotion Industrial Parks, Kakkanad for 1 year	Rs.34,62,449.00	Rs.50,000.00	12 Months	05:00 PM on 16/02/2019	10:00 AM on 20/02/2019

2.1 Registration of contractors should be valid on the last date of submission of bids. In case the last date of submission of bid is extended, the registration of contractor should be valid on the original date of submission of bids.

2.2 Intending bidders is eligible to submit the bid provided he has definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority, of having

A) Should have satisfactorily completed similar works of magnitude specified below during the last SEVEN years ending previous day of last date of submission of bids:

Three similar completed works each costing not less than 13.85 Lakhs

OR

Two similar completed works each costing not less than 20.78 Lakhs

OR

One similar completed work not less than 27.70 Lakhs

(Similar work shall mean operation and maintenance of water supply schemes)

A certificate to this effect shall be produced by the bidder from an officer not below the rank of Executive Engineer in the Government of PSU's / Chief Project Manager or equivalent in other organisations.

B)

- a) Contractor should possess valid B grade Electrical license (50 KVA and above), issued by the Kerala State Electricity Licensing Board with a minimum of 5 years experience in the O& M Service Contract in the electrical maintenance works involving high rated pumps and motors. In this case, the bidder should also have to engage a qualified plumber satisfying the requirements in clause B(b) of 2.2 of this NIT as his staff and his details are to be submitted along with the tender duly signed by the aforesaid qualified staff and the bidder.

OR

- b) Contractor should possess Certificate from Polytechnic/ITI/ any other recognised institute from Govt. of Kerala in Plumbing Tradesmanship and a minimum of 5 years experience in the O&M service of Water Treatment plants and water distribution system Contract. In this case, the bidder should also have to engage a qualified plumber satisfying the requirements in clause B(a) of 2.2 of this NIT as his staff and his details are to be submitted along with the tender duly signed by the aforesaid qualified staff and the bidder.

OR

- c) In case the bidder is having requisite experience in O&M service of Water Treatment plants and the water distribution system but not having specific qualification as described in clause B(a)& B(b) of 2.2 he should propose and engage a qualified electrician and plumber as per the qualification prescribed in clause B(a)& B(b) of 2.2 as his staff and their details are to be submitted along with the tender duly signed by the aforesaid qualified staffs and the bidder

A certificate to this effect shall be produced by the bidder from an officer not below the rank of Executive Engineer in the Government of PSU's / Chief Project Manager or equivalent in other organisations.

(Scanned copies of the certificates mentioned in 2.2 above to be uploaded at the time of submission of bid)

- 2.3 A declaration from the contractor to the effect that he has not been debarred from tendering by any authority.

"I/we hereby declare that I/we have not been Black listed, debarred/suspended by any Central/State Govt Depts/ Central/State Govt PSUs, Autonomous and statutory bodies under State/ Central."

(Scanned copy to be uploaded at the time of submission of bid)

GENERAL GUIDELINES FOR E-PROCUREMENT-8.0

Prospective bidders willing to participate in this tender shall necessarily register themselves with e-procurement portal (www.etenders.kerala.gov.in). The tender timeline is available in the critical date section of this tender published in www.etenders.kerala.gov.in.

A). Online Bidder registration process:

Bidders should have a Class II or above Digital Signature Certificate (DSC) to be procured from any Registration Authorities (RA) under the Certifying Agency of India. Details of RAs will be available on www.cca.gov.in. Once, the DSC is obtained, bidders have to register on www.etenders.kerala.gov.in website for participating in this tender. Website registration is a one-time process without any registration fees. However, bidders have to procure DSC at their own cost.

Bidders may contact e-Procurement support desk of Kerala State IT Mission over telephone at 0471- 2577088, 2577188, 2577388 or 0484 - 2336006, 2332262 - through email: etendershelp@kerala.gov.in for assistance in this regard.

B). Online Tender Process:

The tender process shall consist of the following stages:

- i. **Downloading of tender document:** Tender document will be available for free download on www.etenders.kerala.gov.in. However, tender document fees shall be payable at the time of bid submission as stipulated in this tender document.
- ii. **Pre-bid meeting:** Nil
- iii. **Publishing of Corrigendum:** All corrigenda shall be published on www.etenders.kerala.gov.in and shall not be available elsewhere.
- iv. **Bid submission:** Bidders have to submit their bids along with supporting documents to support their eligibility, as required in this tender document on www.etenders.kerala.gov.in. No manual submission of bid is allowed and manual bids shall not be accepted under any circumstances.
- v. **Opening of Technical Bid and Financial Bid:** The technical bid and financial bids will be opened at same time mentioned in Information & instruction to the bidders. All documents in support of technical qualifications shall be submitted (online). Failure to submit the documents online will attract disqualification.

C). Tender Document Fees and Earnest Money Deposit (EMD)

The Bidder shall pay, a tender document fees and Earnest Money Deposit. The Bid security is required to protect the purchaser against risk of Bidder's conduct, which would warrant the forfeiture of security.

Online Payment modes: The tender document fees and EMD can be paid in the following manner through e-Payment facility provided by the e-Procurement system:

- i. **State Bank of Travancore (SBT) Internet Banking:** If a bidder has a SBT internet banking account, then, during the online bid submission process, bidder shall select SBT option

and then select Internet banking option. The e-Procurement system will re-direct the bidder to SBT's internet banking page where he can enter his internet banking credentials and transfer the tender document and EMD amount.

- ii. **National Electronic Fund Transfer (NEFT)/ Real Time Gross Settlement (RTGS)**: If a bidder holds bank account in a different bank, then, during the online bid submission process, bidder shall select NEFT / RTGS option. An online remittance form would be generated, which the bidder can use for transferring amount through NEFT / RTGS either by using internet banking of his bank or visiting nearest branch of his bank. After obtaining the successful transaction receipt no., the bidder has to update the same in e-Procurement system for completing the process of bid submission. Bidder should only use the details given in the Remittance form for making a NEFT / RTGS payment otherwise payment would result in failure in e-Procurement system.

As NEFT payment status confirmation is not received by e-Procurement system on a real-time basis, bidders are advised to exercise NEFT mode of payment option at least 48 hours prior to the last date and time of bid submission to avoid any payment issues.

For RTGS the timings that the banks follow may vary depending on the customer timings of the bank branches and settlement from RBI. Bidders are advised to exercise RTGS mode of payment at least 24 hours prior to the last date and time of bid submission to avoid any payment issues.

NEFT / RTGS payment should be done according to following guidelines:

- i. **Single transaction for remitting Tender document fee and EMD**: Bidder should ensure that tender document fees and EMD are remitted as one single transaction.
- ii. **Account number as per Remittance Form only**: Account no. entered during NEFT/RTGS remittance at any bank counter or during adding beneficiary account in Internet banking site should be the same as it appears in the remittance form generated for that particular bid by the e-Procurement system. Bidder should ensure that tender document fees and EMD are remitted only to the account number given in the Remittance form provided by e-Procurement system for that particular tender.

Bidders must ensure that the banker inputs the Account Number (which is case sensitive) as displayed in the Remittance form. No additional information like bidder name, company name, etc. should be entered in the account no. column along with account no. for NEFT / RTGS remittance.
- iii. **Only NEFT / RTGS Remittance Allowed**: Account to Account transfers, State Bank Group Transfers (GRPT), Payments from NRE Accounts, SWIFT Transfers, IMPS or Cash payments are not allowed and are treated as invalid mode of payments. Bidder must ensure that the banker does NEFT or RTGS (for above 2 lakhs payments as per RBI guidelines) transaction only and specially instruct the banks not to convert the payment type to GRPT or any other payment mode.
- iv. **Amount as per Remittance form**: Bidder should ensure that the amount being remitted is neither less nor higher than the amount shown in remittance form.

- v. **UTR Number:** Bidders should ensure that the remittance confirmation (UTR number) received after NEFT / RTGS transfer should be updated as it is, in the e-Procurement system for tracking the payment.
- vi. **One Remittance Form per Bidder and per Bid:** The remittance form provided by e-Procurement system shall be valid for that particular bidder and bid and should not be re-used for any other tender or bid or by any other bidder.

Any transaction charges levied while using any of the above modes of online payment has be borne by the bidder. The supplier/contractor's bid will be evaluated only if payment status against bidder is showing "Success" during bid opening.

D). SUBMISSION PROCESS:

For submission of bids, all interested bidders have to register online as explained above in this document. After registration, bidders shall submit their Technical bid and Financial bid online on www.etenders.kerala.gov.in along with online payment of tender document fees and EMD.

For page by page instructions on bid submission process, please visit www.etenders.kerala.gov.in and click "Bidders Manual Kit" link on the home page.

It is necessary to click on "Freeze bid" link/ icon to complete the process of bid submission otherwise the bid will not get submitted online and the same shall not be available for viewing/ opening during bid opening process.

OTHER INSTRUCTIONS TO BIDDERS-9.0

1. All other relevant forms shall be in the format prescribed in CPWD Manual.
2. All Statutory approvals both initial & final wherever necessary for the execution of work from concerned authorities shall be obtained by Contractor at his own expense. However statutory fees will be reimbursed on submission of receipts.
3. For any details: **KINFRA Export Promotion Industrial Parks Ltd,
IX/159 A, Infopark P.O, Kakkanad, Cochin-42
Contact Number: 0484 - 2415888**
4. Important Dates

Last Date of submission	-	05:00 PM on 16/02/2019
Bid Opening	-	10:00 AM on 20/02/2019