

**KERALA INDUSTRIAL INFRASTRUCTURE DEVELOPMENT
CORPORATION (KINFRA)**
(A statutory body of Govt of Kerala)

KINFRA HOUSE, TC 31/2312, Sasthamangalam, Thiruvananthapuram -695 010
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REQUEST FOR PROPOSAL (RFP)

for

**Selection of Consultants for preparation of Master Plan for
KINFRA Parks**

KERALA INDUSTRIAL INFRASTRUCTURE DEVELOPMENT CORPORATION (KINFRA)

**Name of Work: Selection of Consultants for preparation of Master Plan for
KINFRA Parks**

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Advertisement

Request For Proposal (RFP) invited from Consultants



Kerala Industrial Infrastructure Development Corporation (KINFRA) invites offers from experienced Engineering/Architectural Consultants for preparation of Master Plan for the following KINFRA Parks.

1. KINFRA Advanced Technology Park, Ramanattukara (78 acres)
2. KINFRA Marine Park, Beypore (22 acres)
3. KINFRA Industrial Park, Perumbavoor (Erstwhile Travancore Rayons - 68 acres)
4. KINFRA Industrial Park, Kasargod(21 acres)

The documents will be available for download in KINFRA website (www.kinfra.org).

Contact: 0471-2726585 / 9447459265

Place: Thiruvananthapuram

Date: 17/02/2023

Sd/-

Managing Director

Notice Inviting Request for Proposal for:

Selection of Consultants for preparation of Master Plan for new KINFRA Parks

Request for Proposal (RFP) is invited by the Managing Director, KINFRA, Head Office, Sasthamangalam, Trivandrum for selection of Consultants for preparation of Master Plan for new KINFRA Parks.

1. KERALA INDUSTRIAL INFRASTRUCTURE DEVELOPMENT CORPORATION (KINFRA).

1.1 Introduction/Background

Kerala Industrial Infrastructure Development Corporation (KINFRA) is a statutory body formed by the Government of Kerala in 1993, by an Act of State Legislature for facilitating the development of industrial infrastructure in the State. KINFRA has played a pioneer role in developing industrial infrastructure in the State of Kerala.

KINFRA aims at bringing together all the suitable resources available in the state and developing infrastructure to woo the industrial growth of the state. KINFRA is dedicated to catalyse industrial growth in Kerala by providing the best industry-specific-infrastructure.

KINFRA has 25 well-defined industrial parks of which many are functional and some are in the launching phase. KINFRA had built sector specific and common parks for all industries. Each of these parks offers comprehensive infrastructure and support services to the entrepreneurs.

KINFRA provides single window clearance facilities for industrial units for regulatory licenses and clearances.

2. Selection of Consultants

2.1 Objective

KINFRA is planning to set up more industrial parks for the industrial promotion in Kerala by creating industrial spots in many unlikely areas of industry. So KINFRA intends to avail service of Consultants who are pioneers in this sector for preparation of Master Plan and conceptual design for development.

It is proposed that the Consultant will assist KINFRA in project formulation by finalising the industrial sector based on market study and infrastructure facilities required for the Parks.

The applicant may be a firm registered in India and engaged in major industrial infrastructure projects in India with experience in the field of consultancy for a minimum period of seven years, ending March 31, 2022.

3. Project Details

(i) KINFRA Advanced Technology Park, Ramanattukara

About 78 acres of land is in possession of KINFRA at Ramanattukara in Kozhikode District for developing as an “Advanced Technology Park”. KINFRA has already constructed 1.2 lakh Sq ft of ready to occupy Standard Design Factory (SDF) building with all required infrastructure facilities and Park entrance. The Consultant has to formulate development of entire area as KINFRA Advanced Technology Park with required infrastructures.

(ii) KINFRA Marine Park, Beypore

KINFRA is in possession of 22 acres of land at Beypore in Kozhikode District. The land is situated near Arabian sea within a distance of about 100 m and hence falls under CRZ II category. KINFRA has already constructed boundary wall around the land and a Park monitoring centre along with Park entrance with a security cabin. The Consultant has to propose the development plan considering CRZ norms also.

(iii) KINFRA Industrial Park, Perumbavoor

KINFRA is in process of taking over 68 acres of land from erstwhile Travancore Rayons at Perumbavoor in Ernakulam Dist as per Govt procedures. The Consultant has to prepare the concept for developing the entire 68 acres of land as an Industrial Park.

(iv) KINFRA Industrial Park, Kasargod

KINFRA has recently acquired 21 acres of land at Manjeswaram Taluk in Kasargod district. The land adjacent to the existing KINFRA Small Industries Park, is now under the possession of KINFRA. The consultant has to prepare a Masterplan for developing the entire 21 acres of land.

4. General Scope of work by the Consultant

The Consultant shall be responsible for the service support in project formulation and preparation of Master Plan, as given below:

- ❖ Market study on industrial sectors
- ❖ Financial feasibility Study
- ❖ Finalisation of infrastructure facilities to be provided.
- ❖ Feasibility study for external infrastructure (Power, Road, Water etc.)
- ❖ Detailed survey and investigations.
- ❖ Preparation of Master Plan.
- ❖ Preparation of co-ordinated service plan.
- ❖ Preparation of Base Map (in CAD and BIS)

- ❖ Land Suitability Assessment Report
- ❖ Preliminary drawings including 3D views.
- ❖ Preparation of tentative execution schedule.
- ❖ Risk Analysis
- ❖ Rough cost estimate for total development
- ❖ Rough cost estimate including external infrastructure cost.

The site clearance and vegetation removal for surveying and site investigation is also included in the scope. The consultant shall include the expenditure for the above while quoting for the work.

5. Eligibility

- 5.1 The applicant must be a reputed & registered consulting firm (Consultant/Architect) with experience in preparation of Master Plan of Industrial Parks/Townships.
- 5.2 The Consultant should be in the field of aforesaid projects in India or abroad for a period of minimum **seven years** ending March 31, 2022.
- 5.3 The applicant should have completed Consultancy services for preparation of Master Plan of Industrial Parks/Townships **within last seven years ending March 31, 2022** as per the below mentioned criteria.

Firm should have completed consultancy work in preparation Master Plan for,

Three Industrial Parks/Townships for which development cost not less than Rs 40 Crores.

OR

Two Industrial Parks/Townships for which development cost not less than Rs 60 Crores.

OR

One Industrial Park/Township for which development cost not less than Rs 80 Crores.

- * The Industrial Park /Township development should contain works like BM/BC road, Drains, Culvert, Water supply works, Power distribution, Firefighting systems work in a minimum area of 20 acres.
- 5.4 The eligible Consultant shall be required to submit self-attested copies of the following along with the application.
 - i. Copy of registration certificate of the firm.
 - ii. Documents supporting the claim as per the above including the appointment letter / work order / contract agreement and letter of successful completion from the client.
 - iii. Details of Permanent Account Number (PAN).
 - iv. GST registration certificate.
 - v. Acknowledgement of IT filing (Last 3 years)

6. Instructions & Guidelines for Submission of Application for Selection of Consultants

- 6.1 The document can be downloaded from our website at www.kinfra.org
- 6.2 Any addendum/corrigendum relating to this RFP will be published in KINFRA website only & these will be part of the tender.
- 6.3 The applicant must submit a non-refundable **processing fee (Tender fee)** of **Rs. 5900/-** (including GST) in the form of DD drawn in favour of KINFRA, payable at Trivandrum.
- 6.4 Applicant shall submit their offer in two cover system:
 - 6.4.1 Cover-1 to be addressed and super scribed 'PART-1 Prequalification Bid' and should contain application with annexures I to IV, all the necessary documents along with processing fee in the form of DD drawn in favour of Managing Director, KINFRA, payable at Thiruvananthapuram. The name of the work and the address of the applicant should be written on the cover.
 - 6.4.2 Cover-2 to be addressed and super scribed 'PART-2 Price Part' and the name of the work, name and address of the applicant and to contain the priced schedule alone duly filled in, in the manner specified and signed on all pages.
 - 6.4.3 Both covers No.1 & 2 shall be put together in cover No.3 and shall be duly sealed and indicate the name and address of the applicant.
- 6.5 Application with documents mentioned above (clause 5.4) shall be submitted in sealed envelope super scribing "**Request for proposal for selection of Consultants for preparation of Master Plan for KINFRA Parks**", on or before **04/03/2023 up to 5.00 pm** in the office of the **Managing Director, KINFRA House, TC 31/2312, Sasthamangalam, Thiruvananthapuram -695 010**. Demand draft number and date shall be written on cover 3 and shall be dropped in the tender box. Application without processing fee will not be considered for further process and will be rejected summarily. The opening date for price bid will be intimated only to the qualified bidders.
- 6.6 The application shall be signed by the authorized person (s) of the firm. All pages of the RFP document shall be signed and seal affixed by the applicant.
- 6.7 The application shall be submitted only as per the enclosed format (s) along with Annexures, Self-attested documentary proof(s) in respect of the details furnished in the application form. The intending firms shall also submit the list of such projects where due to any disputes litigation was invoked and or the consultancy services were abandoned/suspended by the client(s). Suppression of any information in this regard may lead to disqualification of the Firm concerned, if such information comes to the notice of KINFRA, subsequently incomplete applications will be summarily rejected.

- 6.8 KINFRA reserves the right to accept or reject any application or cancel this RFP process and any or all bids received without assigning any reason and any liability to KINFRA.
- 6.9 Firms having experience in designing Industrial Parks with Green certification as per GRIHA norms or equivalent recognized Indian/International norms will be given weightage in the evaluation of Consultants.
- 6.10 Summary of regular/permanent professional employees and key Personnel including the nature of specialization, qualifications and experience should be enclosed along with certificates.
- 6.11 Applicants should give an undertaking certifying that the firm has not been blacklisted by any Govt. /Local bodies/PSUs.
- 6.12 Applicants for have successfully fulfilled minimum criteria shall be eligible to apply. Certified copies of award letters or work order or contract agreement or completion certificate from the client should be enclosed.
- 6.13 RFP submitted by firms formed as joint ventures for the purpose of participating in this particular RFP is not eligible. However, JV firms who have previous experience will be considered if they are participating with the same JV partner.
- 6.14 KINFRA shall not be responsible for any delay/ loss of documents or incorrect filling of application form and annexures I to IV of the application. Also KINFRA Shall not be responsible for delay/ non receipt of filled-in application form along with documentary proofs sent by registered post.
- 6.15 KINFRA reserves the right to modify the criteria and take its own decision if so required.
- 6.16 The evaluation of the applications submitted by the firms shall be undertaken based on details submitted by them strictly as per requirement of this RFP document. No clarification/additional information in this regard will be sought from the applicants. Applicants shall not be required to submit their own, additional information or material subsequent to the date of submission and such material if submitted will be disregarded. It is therefore essential that all the details are submitted by the applicants accurately and specifically as per requirement of this RFP. However, KINFRA reserves the right to ask any clarification from the applicants for details submitted if it so desires during evaluation.
- 6.17 KINFRA will invite the applicants for the Presentation about their organisation & past works. Performance in the presentation will also be considered for selection of the firms.
- 6.18 The work will be awarded to the bidder based on the **Final weighted score**. In order to arrive at the final weighted score, a weightage of 70% will be assigned for the Technical Score (marks/points scored in the Technical Bid Evaluation, TS) and a weightage of 30% will be assigned for Financial Score (FS). The final weightage score (S) will be “ $S = 0.7 \times TS + 0.3 \times FS$ ”. The bidder scoring the highest final Weighted score (S) shall be considered for engaging as Consultant for the projects.

7. Conflict Of Interest

- 7.1.1** An ‘Applicant’ (Sole Proprietor Firm or Any member of the Consortium) shall not have a conflict of interest, as defined hereunder that may affect the Selection Process.
- 7.1.2** The Applicant shall provide professional, objective and impartial advice and at all times hold KINFRA’s interests paramount, avoid conflicts with next level of assignments for carrying out Consultancy. The Applicant shall not accept or engage in any assignment with KINFRA, that would be in conflict with its prior or current obligations to other employers, or that may place it in a position of not being able to carry out the assignment in the best interests of KINFRA.
- 7.1.3** Without limiting the generality of the above, an Applicant shall be considered to have a Conflict of Interest, if;
- ❖ Such applicant (or any constituent thereof) and any other Applicant (or any constituent thereof) have common controlling shareholders or other ownership interest, provided that this qualification shall not apply in cases where the direct or indirect shareholding in an Applicant or a constituent thereof and in other Applicant(s) (or any of its constituents) is less than 5% of its paid up and subscribed capital; or
 - ❖ A constituent of such Applicant is also a constituent of another Applicant; or
 - ❖ Such Applicant has the same authorized representative for purposes of this Application as any other Applicant; or
 - ❖ Such applicant has a relationship with the prospective developer (to be engaged by KINFRA) either directly or through third parties who may bid as developer based on the proposal prepared by KINFRA’s empanelled consultant for that particular assignment. The applicant or its subsidiaries shall not take up any assignment which results in conflict with the present assignment.
- 7.1.4** If any time during evaluation of proposals or during execution of consultancy contract, any Applicant is found to have a Conflict of Interest, he shall be disqualified. In the event of disqualification, KINFRA shall forfeit and appropriate the Bid Security compensation and damages payable to KINFRA for, inter alia, the time, cost and effort of KINFRA including consideration of such Applicant’s Proposal, without prejudice to any other right or remedy that may be available to KINFRA hereunder or otherwise.
- 7.1.5** Any clarification required by applicant firms on the invitation of RFP, shall be sent from official e-mail id only, addressed to kinfraannexe@gmail.com, within 10 days from the date of publishing. (or contact 0471-2726585 or Mr. Anilkumar.B, Manager (T), Mob 94474 59265 on all working days from 10am to 5pm)

8. Evaluation Criteria

8.1 Following points are considered for evaluation:

- i. Organisational Details.
- ii. Experience of similar Consultancy assignments completed.
- iii. Similar Consultancy assignments in progress.
- iv. Presentation about their organisation & past similar works
- v. Rate quoted by the bidders

8.2 The marks shall be decided by KINFRA, based on their own judgment. The evaluation carried out by KINFRA shall be final and binding.

8.3 The engagement of Consultant for the work for preparation of Masterplan, as per detailed scope of service, will be based on scoring maximum marks in the evaluation process, as above (Clause 12).

8.4 KINFRA reserves the right to modify the criteria and take own decision if so required.

9. Detailed Scope of service

The scope of service of the Consultant shall be,

1. Carry out detailed market study on sector specific requirement for industries, demand assessment and submission of reports.
2. Financial feasibility study and submission of report.
3. Conducting detailed contour survey, site investigation and submission of drawings. The scope shall also include site clearance and vegetation removal for surveying and site investigation. The consultant shall include the expenditure for the above while quoting for the work.
4. Collection of data for Rainfall, runoff, Soil Condition, Wind, Temperature, Seismic, Maximum Flood Level, Water Table etc and incorporation of inputs into the master planning and preliminary design. (Copies of such data shall be submitted to KINFRA, as per KINFRA's requirement).
5. Assessment of present infrastructures and optimum usage of those.
6. Ground water quality testing and submission of report.
7. Rain water harvesting feasibility study and submission of scheme and report.
8. Identification of infrastructure components for the project and finalisation in consultation with KINFRA.
9. Preparation of preliminary Master Plan showing all components of infrastructures and submission for in principal approval.

10. Subsoil investigation on building areas, water retaining structures, roads etc and incorporate changes accordingly if required. (Modified drawing shall be submitted to KINFRA for approval).
11. Preparation and submission of Land Suitability Assessment & Land Zoning Plan (Land Suitability assessment shall be undertaken to delineate all environmentally sensitive areas and to provide a development suitability map of the Park. The land suitability assessment shall be based on the analysis of land use, slopes and other physical features using the latest satellite imagery and Digital Elevation Model. All details such as land type, forest cover, water bodies, topography, existing settlements, drainage, hills etc. shall be considered for the assessment. The output of Land suitability assessment shall be a **GIS based map** detailing all areas with low, medium and high development suitability. The Land suitability Assessment will form an important input to the master planning exercise).
12. Preparation and submission of co-ordinated service plan, showing roads, drains and all utility services like power distribution, water supply, rain water harvesting, ETP collection network, common fire hydrant lines, drainage lines, telecommunication lines, sewage & water treatment plants, street lighting, recycled water network for irrigation& flushing, landscaping etc.
13. Preparation and submission of a Base map on **CAD and GIS** with all layers super imposed. The Base map shall highlight the Existing infrastructures/ buildings in the vicinity and within the Site (if any), Existing road network within and in the vicinity of the Site, Existing physical features such as water bodies, streams, hills/hillocks, rocky areas, Forests etc., that fall within the Site, Built up features etc.
14. Preparation of Solid waste management plan and submission.
15. Study on renewable energy and submission of scheme for utilisation in development of Park.
16. Incorporation of GREEN certification requirements, if specified by the Client. (The Consultant shall appoint concerned Consultants for obtaining Green certification without any additional expense to KINFRA).
17. Preparation and submission of final **Master Plan** with tentative plot demarcation (apprx 1 acre plots). The Master Plan shall include (i) Land use mix and land area allocation for various uses in a form of land use map with illustrative building footprints and zoning along with tabulation of land areas, (ii) Identification of Right-of-Way for all major utility corridors, transportation networks etc. (iii) A detailed landscape plan and strategy to be a part of the Final Master Plan. (iv) Review and present the statutory development control regulations to bring about a cohesive development pattern and design

- element into the proposed development (v) Land and building area statement with ground coverage, FSI (FAR), building mass and bulk metrics on a GIS platform.
18. **3 D views** as separate drawings, of all major structures in the Park like Administration building, Standard Design Factory building, Warehouses, Park entrance etc, as per requirement of KINFRA.
 19. Preparation and submission of rough cost estimate for the total development (work wise, based on assumptions and general guidelines).
 20. Risk analysis: The consultant shall conduct a risk analysis of the development to determine, assess, allocate and manage/ mitigate risks (such as, but not limited to project, commercial, financial, political, economic, and legal risks) during all project stages.
 21. The Consultant shall prepare and submit a tentative schedule for completion of all activities related to the project starting from conceptual design to work completion.
 22. All drawings and reports shall also be submitted by the Consultant in hard copies of appropriate size in **3 sets** and soft copies.

9.1 The scope of service shall also be inclusive of:

1. The consultant will be responsible for collecting basic information regarding the site, its surrounding and available infrastructures. The consultant shall procure the data regarding land boundaries, topography, land acquisition including revenue records with facilitation by State Government etc. If additional data is needed, the Client (KINFRA) will facilitate the Consultant in terms of procurement of the data based on specific request by the consultants.
2. The consultant will also collect information on any proposed development projects in the vicinity or development policies that could have an impact on the proposed development program or the proposed master plan for this project.
3. The Consultant shall assess all the prior site surveys at an early stage including area survey, contour survey etc. The consultant shall validate the project boundary with FMB and demarcation of the site boundary including existing building/ roads/ utilities/ wells etc. The Consultant is encouraged to make themselves aware of the prior reports and studies even while submitting the proposal.
4. The Consultant will collect information related to Land use, zoning map as per adopted development plan if any, and shall also carry out reconnaissance survey of the site area to gauge an overall idea about the terrain, and build up a detailed list/ inventory of existing roads/ culverts/ drains/ structures etc, if any, in the project area for reference purposes.

5. The Consultant shall conduct survey with 5 metre regular intervals using Total Station. Permanent Bench Marks whose elevation with respect to Great Trigonometrical Survey Benchmark (GTS BM) shall be demarked at a fixed point at site with proper markings and Temporary Bench Marks at regular intervals at a fixed point shall be marked at site with proper referencing. Permanent Bench mark location to be incorporated in Layout of the park.
6. The Consultant shall carry out a detailed physical site survey to map all relevant physical features along with a topographic survey and/or any other survey like DGPS / Drone surveys/ Total Station Survey as required for the site area and prepare contour maps and labels as required for the project.
7. The consultant would undertake overall financial feasibility of the finalized projects as per the Master Plan of Development. The Consultant would bring out various assumptions for revenue, cost and others, including basis thereof, which are used by it in the financial model. The analysis shall include all the elements of the project, cost of development and allottable rate.
8. The Consultant shall also undertake sensitivity analysis by identifying the most critical factors and determine their impact on the IRR, including varying project costs and benefits, implementation period, and combinations of these factors.
9. Milestones: The Consultant shall identify milestones from starting to the end of project and shall prepare suggested time-table to achieve the identified milestones.

10. Time frame for major deliverables

The selected consultants will have to complete the development of master plan for **all the four industrial parks** simultaneously and submit the deliverables within 12 weeks of date of start. A **separate team** shall be engaged for each location to ensure the time bound delivery. The work will be treated as completed, only after submission of all the required documents for all the four locations.

Sl No	Milestone	Duration
1	Market study report & Financial study report	D + 4 weeks
2	Contour survey drawing along with ground water quality report and rain water harvesting feasibility report	D + 7 weeks
3	Preliminary Master Plan	D + 8 weeks
4	Rough Cost estimate for the total development (work wise/ project)	D + 9 weeks
5	Land Suitability Assessment & Land Zoning Plan	D + 10 weeks
6	Submission of final Master Plan, Coordinated Service Plan, Base Map, Risk Analysis and 3 D Views	D + 12 weeks

* **D - Start Date of Assignment** - 10th day from the date of issue of Work Order to the Consultant

- ❖ The deliverable for the above locations shall be submitted separately.
- ❖ **Penalty of Delayed Submission:** If the Consultant failed to submit the above deliverables within the period specified above, a penalty of Rs 5000/- per weeks delay will be imposed subject to a maximum penalty of 10% of total payable fee to the Consultant.

11. Schedule of Payment

Consultant shall quote lumpsum fee for each project. Payment for each project will be done as per the following schedule of payment based on the lowest quoted amount for the respective project.

<p>Retainer</p> <p>On appointment/ signing of Agreement/ acceptance of offer</p>	<p>10% of the total fee payable, adjustable at the last stage (Against Bank Guarantee for equal amount valid for six months)</p>
<p><u>Stage 1</u></p> <p>On submission of Market study report & Financial study report</p>	<p>20% of the total fee payable</p>
<p><u>Stage 2</u></p> <p>On submission of Contour survey drawing along with ground water quality report and rain water harvesting feasibility report</p>	<p>40% of the total fee payable, less payment already made at Stage-1</p>
<p><u>Stage 3</u></p> <p>On submission and approval of Land Suitability Assessment, Land Zoning Plan and Master Plan</p>	<p>75% of the total fee payable, less payment already made at Stage 1 and 2</p>
<p><u>Stage 4</u></p> <p>On submission and approval of Co-ordinated service plan, Base Map as specified, Risk Analysis and 3 D Views.</p>	<p>100% of the total fee payable, less payment already made at Stages 1 to 3 and Retainer</p>

12. Method of Evaluation of Consultants

12.1. Technical Evaluation

12.1.1 Credential Score

(i) Organisation Structure (34 Marks)

a. No: of years as consultancy firm - **10 Marks**

- i. Above 7 yrs up to 8 years - 3 marks
- ii. Above 8 yrs up to 10 yrs - 5 marks
- iii. Above 10 yrs up to 15 yrs - 7 marks
- iv. Above 15 yrs - 10 marks

b. Empanelled by any Govt Organization- **4 Marks**

c. Experience of Technical Personnel- **20 Marks**

✓ Key Personnel

- Architect with minimum 15 yrs Experience- 5 Marks
- Civil Engineering degree with specialisation in Structural Engineering, having minimum 10 yrs Experience- 4 Marks
- Civil Engineering degree with specialisation in Town Planning, having minimum 10 yrs of experience with- 5 Marks
- Electrical Engineering degree with minimum 10 yrs of experience/ diploma in Electrical Engineering with minimum 15 yrs of experience - 2 Marks
- Engineering degree with specialisation in Environmental Engineering, having minimum 10 yrs of experience - 2 Marks
- Engineering degree with specialisation in Transportation Engineering, having minimum 10 yrs of experience - 2 Marks

* Key personal considered for evaluation marks in any stage/category once will not be considered again in another stage/category. Key personal shall submit proof for working with the bidder, for obtaining marks in the evaluation.

* Key personals considered for evaluation shall associate till completion of the assignment. (In any case it is noted that if the key personal considered for

evaluation is not associated in the project, a fine of 10% of payable fee for the particular project will be levied on the Consultant).

(ii) **List of Similar Consultancy works completed (23 Marks)**

Similar works completed as per eligibility Clause 4.3 of EOI - 15 Marks

(For every additional group of works as specified in the eligibility criteria, bidder will be awarded an extra 4 marks per group to a maximum of 8 Marks. (3 projects costing Rs 40 Crores is one group, 2 projects costing Rs 60 Crores is one group and one project costing Rs 80 Crores is one group)

(iii) **List of Similar Consultancy works in-hand (3 Marks)**

Every group of works as per eligibility criteria will get 1 mark per group, up to a maximum of 3 Marks.

- * The credential score will be worked out as above from the details furnished by the bidders in the technical bid documents submitted against this RFP. Only those who get a minimum of 45 marks in the above evaluation will qualify for the next stage of Technical presentation.

12.1.2 **Project Presentation Score**

1. **Presentation** - 40 Marks

Presentation on Project Vision, Concept Design, visualization, Methodology, Work Plan, Master plan, Implementation schedule and deployment of 'Project Team'.

- Project Vision, Concept Design - 10 Marks
- Master plan and Implementation schedule - 10 Marks.
- Methodology and Work Plan - 10 Marks
- Deployment of Project Team - 5 Marks
- Utilisation of Land/Existing Infrastructures/facilities - 5 Marks

- * The maximum score allotted for the project concept presentation is 40 marks. Those who get a minimum of 30 marks will qualify for the next stage of evaluation.

12.1.3 **Technical score (TS)**

The total of credential score and project presentation score earned by a bidder is the technical score. Those who get a minimum of 75 marks in the technical score only will qualify for opening of the financial bid.

12.2 Financial Evaluation

12.2.1 Financial score (FS) - The Financial quote shall be submitted by the bidder as lumpsum amount for each project. The financial bids of those who qualify as above will be opened on a date which will be informed to all the eligible bidders. After opening the financial bid, the financial score will be arrived at as follows.

The lowest bidder (L1) will get the maximum financial score (FS) of 100.

The financial score (FS) of other bidders (FB) will be calculated as follows

$$FS = (L1/FB) \times 100$$

12.3 The Final Weighted Score (S)

12.3.1 The final evaluation of combined Technical and Financial bid shall be based on the final weighted score. In order to arrive at the final weighted score, a weightage of 70% will be assigned for the Technical Score (marks/points scored in the Technical Bid Evaluation, TS) and a weightage of 30% will be assigned for Financial Score (FS)

The final weightage score (S) will be $S = 0.7 \times TS + 0.3 \times FS$

12.3.2 The bidder scoring the highest final Weighted score (S) shall be considered for engaging as Consultant for the projects.

APPLICATION FORM FOR SELECTION

INFORMATION TO BE FURNISHED BY THE APPLICANTS

Sl No	Particulars	Details
1	Name of Organization	
2	Address	
	Mobile No.	
	Telephone No.	
	Fax No.	
	E-mail ID	
3	Contact Details	
	Name	
	Designation	
	Mobile Number	
4	Details of non-refundable processing fee	
	DD No & Date	
	Amount	
	Details of Bank	
5	Organization Details	Annexure I
6	List of similar Consultancy assignments completed in the last seven years ending 31 st March, 2022	Annexure II
7	List of similar Consultancy assignments in progress	Annexure III
8	Undertaking	Annexure IV

Place

Signature of the Applicant

Date

Name & Designation

Annexure I

ORGANISATIONAL DETAILS

Sl.No	Parameter	Details
1	Year of Establishment	
2	Status of Firm (Proprietorship/ Partnership/ Any other)	
3	Details of Enlistment as Consultancy Firm in any Government Organisations	
4	Address and phone numbers of Key personnel	

Place

Signature of the Applicant

Date

Name and designation with seal

Annexure II

LIST OF SIMILAR CONSULTANCY ASSIGNMENTS COMPLETED IN LAST 7 YEARS ENDING 31 March 2022

Sl.No	Name of Work/Project with address	Short description of Consultancy assignments	Name and Address of owner/client	Cost of work/Project	Date of start of Consultancy assignment		Date of completion of Consultancy assignment		Bonus issued/Liquidated damages if any imposed on Consultant	Any other relevant information
					Stipulated	Actual	Stipulated	Actual		

NOTE:

The Consultancy service including preparation of Master Plan for development of Industrial Park. The list of works/project mentioned should be substantiated with documentary evidence such as Completion Certificate along with work orders and contract agreement from the owner/client.

Place

Signature of the applicant

Date

Name and designation with seal

Annexure III

LIST OF SIMILAR CONSULTANCY ASSIGNMENTS IN PROGRESS

Sl.No	Name of Work/Project with address	Short description of Consultancy assignment	Name and address of Owner/Client	Cost of work/Project	Date of Start of Consultancy assignment	Date of Completion of Consultancy assignment	Status of job assigned	Expected date of completion	Any other Relevant Information

Note: The list of works/project mentioned should be substantiated with documentary evidence such as Completion Certificate along with work orders and contract agreement from the owner/client.

Place

Signature of the applicant

Date

Name and designation with seal

Annexure IV

TO WHOM SO EVER IT MAY CONCERN

It is certified that our firm.....is having in-house capability of carrying out **Consultancy services** as laid down in Clause 3.0 of the Notice Inviting Request for proposal (RFP) for **'Selection of Consultants for preparation of Master Plan for new KINFRA Parks.**

1. It is certified that our firmis not blacklisted by any Central/State Govt Departments/ PSUs/ Autonomous and statutory bodies.
2. It is further certified that all information/data furnished in the application form and annexures for Selection are true to the best of our knowledge and belief.

Date

Signature of the applicant

Place

Name and designation with seal

PRICE PART

Managing Director,
Kerala Industrial Infrastructure Development Corporation (KINFRA),
Thiruvananthapuram.

Sir,

We agreed to undertake the **Consultancy service for Preparation of the Master Plan** for the four industrial Parks at Ramanattukara, Beypore, Perumbavoor and Kasargod as per NIT, at the lump sum rate quoted below:

Sl. No.	Name of work	Lumpsum Quote, excluding GST	
		In figures	In words
1	Consultancy service for Preparation of Master Plan for the four industrial Parks at Ramanattukara, Beypore, Perumbavoor and Kasargod	Rupees.....Only

GST at applicable rates shall be paid extra.

Date:

Place:

Address of Consultant:

Signature
Name & Designation with seal

Contact numbers:

**Please write the amount quoted, both in figures and words*