

KERALA INDUSTRIAL INFRASTRUCTURE DEVELOPMENT CORPORATION(KINFRA)
(A statutory body of Govt of Kerala)

KINFRA HOUSE, TC 31/2312, Sasthamangalam, Thiruvananthapuram -695 010

Tel: 0471-2726585 | **Fax:** 0471-2724773 | **Email:** kinfraannexe@gmail.com | **Web:** www.kinfra.org



E- Tender Cum E-Auction

Tender No	: KINFRA/HIT/AUC/12/2025-26
Name of Work	: Disposal of excavated earth from KINFRA Hi-Tech Park, Kalamasserry, Ernakulam.
Base Price	: Rs. 12,24,581/-
EMD	: Rs. 30,615/-
Period of Completion	: 45 days
Bid Submission Fee	: Rs.2950/- (inclusive of 18% GST)



KERALA INDUSTRIAL INFRASTRUCTURE DEVELOPMENT CORPORATION
(A Statutory Body of Govt. of Kerala)
KINFRA HOUSE, TC NO.31/2312, SASTHAMANGALAM P.O,
THIRUVANANTHAPURAM

Tender No : KINFRA/HIT/AUC/12/2025-26

Name of Work : Disposal of excavated earth from
KINFRA Hi-Tech Park, Kalamasserry,
Ernakulam

Scope of work : Disposal of excavated earth from the
KINFRA Hi-Tech Park, Kalamasserry,
Ernakulam

Locality : KINFRA Hi-Tech PARK
Kalamasserry P.O, Ernakulam

Last date of Submission : 05:00 PM on 27.08.2025

Name of Bidder :

Address of Bidder with phone No. :
.....
.....

Email Id :

INDEX

Sl No	Details	Pages
1.	Tender Notice	1
2.	Information & Instruction to the bidders	2-3
3.	Notice Inviting Tender (NIT)	4-6
4.	Terms & Condition	6-9
5.	General Guidelines for e-procurement	10-12
6.	Guidelines for E auction	13-18
7.	Other Instructions to bidders	19
8.	Under taking	20

Tender Notice

 kinfra <small>INSPIRING GROWTH</small>	KERALA INDUSTRIAL INFRASTRUCTURE DEVELOPMENT CORPORATION (KINFRA), Thiruvananthapuram, Kerala		
<u>e-Tender cum e auction</u>			
KINFRA invites e-tenders cum e auction from contractors/firms for the work:			
Disposal of excavated earth from KINFRA Hi-Tech Park, Kalamasserry, Ernakulam			
Base Price	Bid fee	EMD	Last Date
Rs. 12,24,581/-	Rs.2950 (inclusive of 18% GST)	Rs. 30,615/-	05:00 PM on 27.08.2025
The tender document(s), can be downloaded from the e-Government Procurement (e-GP) website (www.etenders.kerala.gov.in).For more details visit the web site www.kinfra.org .			
Place: Thiruvananthapuram		Sd/-	
Date:18-08-2025		Managing Director	

Information & Instructions to the Bidders for e-tendering (Forming part of Bid Document)-1.0

Managing Director, KINFRA invites **E- Tender Cum E-Auction in two cover bid system** for the following work in the prescribed form, from contractors/firms who fulfil the eligibility criteria prescribed in the NIT

NIT No	Name of work & Location	Estimated cost put to bid	EMD	Period of Completion	Last date & Time of submission of Tender document, EMD. Tender fee & Other documents as specified in Press Notice	Time & Date of opening of Technical Bid	Bid Submission Fee	Tentative E- Auction Date & Time
1	2	3	4	5	6	7	8	9
KINFRA/HIT/AUC/12/2025-26	Disposal of excavated earth from KINFRA Hi-Tech Park, Kalamasserry, Ernakulam	Rs. 12,24,581/-	Rs. 30,615/-	45 days	05:00 PM on 27.08.2025	10:30 AM on 29.08.2025	Rs.2950 (inclusive of 18% GST)	30.08.2025 10.30 AM to 1.30PM

1. The intending bidder must read the terms and conditions of Tender carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
2. Information and Instructions for bidders posted on website shall form part of bid document.
3. The tender document(s), may be downloaded free of cost from the e-Government Procurement (e-GP) website (www.etenders.kerala.gov.in). No payment is required for downloading the tender documents from the above website however a bid submission fee, as mentioned in this document, is required to be remitted through online payment mechanism for e-procurement system of Govt. of Kerala.

4. All bids shall be submitted online on the e-GP website only in the relevant envelope(s)/ cover(s), as per the type of tender. No manual submission of bids shall be entertained for the tenders published through e-GP system under any circumstances.
5. The e-GP system shall not allow submission of bids online after the stipulated date & time. The bidder is advised to submit the bids well before the stipulated date & time to avoid any kind of network issues, traffic congestion, etc. In order to avoid any system related or other complications during submission bids in the last moment, all bidders are advised to upload their bids/ relevant documents at least 3 hours before the bid submission cut off time. In this regard request for extension of time received through any mode of communication due to failure of submission during last minute will not be entertained. In this regard, KINFRA shall not be responsible for any kind of such issues faced by bidder.
6. Bidders who do not satisfy the eligibility criteria prescribed as per the NIT or do not possess valid & active registration, on the date of bid submission, are strictly advised to refrain themselves from participating in this tender. If such instances are noticed, such bids will be summarily rejected and the EMD will be forfeited. The bidders, who submit their bids for this tender after digitally signing using their Digital Signature Certificate (DSC), accept that they have clearly understood and agreed the terms and conditions including the Form/ Annexures of this tender. Mention of price details at any place other than the designated place, shall disqualify the bid and the bid shall be summarily rejected.
7. Tender duly signed using bidder's valid Digital Signature Certificate shall be submitted online on e-GP website www.etenders.kerala.gov.in

List of Documents to be scanned and uploaded within the period of bid submission:

Cover 1

- I. Technical Bid
- II. Undertaking
- III. Certificate of GST Registration.

Cover 2

- I. BoQ (Price bid)

e-Government Procurement (e-GP) - Notice Inviting Tender (KINFRA 6)-2.0

Managing Director, KINFRA invites **E- Tender Cum E-Auction in two cover bid system** for the following work in the prescribed form, from contractors/firms who fulfil the eligibility criteria prescribed in the NIT

NIT No	Name of work & Location	Estimated cost put to bid	EMD	Period of Completion	Last date & Time of submission of Tender document, EMD. Tender fee & Other documents as specified in Press Notice	Time & Date of opening of Technical Bid	Bid Submission Fee	Tentative E- Auction Date & Time
1	2	3	4	5	6	7	8	9
KINFRA/HIT/AUC/12/2025-26	Disposal of excavated earth from KINFRA Hi-Tech Park, Kalamasserry, Ernakulam	Rs. 12,24,581/-	Rs. 30,615/-	45days	05:00 PM on 27.08.2025	10:30 AM on 29.08.2025	Rs.2950 (inclusive of 18% GST)	30.08.2025 10.30 AM to 1.30PM

- A. E-Tender: E-tender Documents & Schedules will be available and tenders can be submitted in the website www.etenders.kerala.gov.in from 18.08.2025 at 3.00PM. The closing date of the e-tender is 27.08.2025, 05:00 PM. The e-tenders will be opened on 29.08.2025 at 10:30 AM and after that the e-Auction will be conducted as stipulated below.
- B. E- Auction: There will also be an e-auction from 30.08.2025 at 10:30 AM to 01:30 PM (Tentative Date) as per conditions laid down herein. The minimum amount of increase in bidding in the auction will be Rs.5000/- (Rupees Five Thousand only).
- C. General matters: The Earnest Money Deposit (EMD) Rs. 30,615/- (Rupees Thirty Thousand Six Hundred and Fifteen Only) and Tender Cost Rs. 2950/- (Rupees Two Thousand Nine hundred and Fifty only) should be remitted online by selecting available payment instruments.

- All the prospective tenderers/bidders shall sign and upload scanned copy of an Undertaking & Tender Form as a token of having read & accepted the tender notification/agreement conditions, etc.
- The prospective tenderers/bidders shall furnish his/her correct postal address at which notices & other communications can be sent and shall make his/her own arrangements to receive the notice/Invoices for payments and other communications in person or through his/her authorized agent. If the same are received back un-served or undelivered, it will be construed that such notices or communications are deemed to have been served on the tenderer/bidder and the KINFRA will not be responsible for the consequences, if any.
- The responsibility to receive promptly, all communications intended to the tenderer/ bidder rests fully on the tenderer/ bidder himself.
- All e-tender/e-auction documents are to be submitted online only and the Technical bid & Financial bid shall be submitted in their respective online covers in the website www.etenders.kerala.gov.in only. Tenders received online without scanned copies Undertaking, Tender Form with e-Payment details (Bidder's Bank Account Number where he/she is having core banking facility), e-mail id and Postal Address, will not be considered and will be summarily rejected.
- Tenders submitted manually or through post will not be entertained. Late tenders will not be accepted. The act of submitting a tender is deemed to be complied with the unreserved acceptance of the Terms and Conditions of this Notification. The EMD of the highest tenderer will be retained. No interest shall be payable on the EMD/Security Deposit. The Tender Cost and tax is not refundable under any circumstances. KINFRA will not be responsible for any inconvenience or loss to the Bidder while uploading/ downloading the bid. Any clarification on furnishing e-tender and e-payment can be obtained from NIC/ E-Tender Help Desk available in the website www.etenders.kerala.gov.in.

D. Confirmation of Acceptance: On completion of e-tender and e-auction, the bidder of highest amount will be considered for acceptance of the offer. The KINFRA will also have the right to retender/re-auction if the highest offered amount is not satisfactory. Mere acceptance of bid/opening of tenders by the officer cannot be deemed as acceptance of the auction bid/tender, unless it is confirmed by KINFRA authorities, who may confirm or reject any auction/tender, including the highest auction bid/tender, without assigning any reasons thereof. If equal amounts are offered by more than one tenderer, the matter will be settled as per existing norms. In case of any matter/dispute that may arise in the context of e-tender or e-auction, the decision of the Managing Director KINFRA or his Authorized Officer who is conducting the e-tender cum e auction shall be final.

The successful e-tenderer / bidder (which will hereinafter be referred as “Purchaser”) shall be issued a Confirmation Order. The Purchaser shall comply with the Terms & Conditions furnished herewith and shall execute an Agreement in this regard.

Terms & Conditions

1. The 35% of sale value, subject to a maximum amount of Rs. 10 lakhs by e-payment/DD drawn in favour of the Managing Director, KINFRA, payable at Thiruvananthapuram, shall be remitted by purchaser on the date of Confirmation Order itself. The purchaser should execute a bounded agreement on a stamp paper and pay the balance amount within 7 days of Confirmation Order. If the 7th day happens to be a holiday, the amount can be remitted on the next working day. Award of Contract will be issued to the purchaser only after executing the bounded agreement, remitting the full sale value, relevant taxes GST at the rate in force and Security Deposit of 5% for the sale value.
2. The terms and conditions of agreement with the purchaser shall be as specified in the “Terms and Conditions of Agreement”. The Managing Director or any other officer authorized by him shall be the authority competent to enter into agreement with the purchaser on behalf of KINFRA. The agreement shall be executed on a nonjudicial stamp paper of a value of Rs. 200/- or at the value of the higher rate stipulated under the Kerala Stamp Act. All the cost of stamp paper etc necessary for execution of agreement shall be borne by the Purchaser.
3. Deficit payment of stamp value, if any, found at a later date is liable for recovery from the Purchaser. KINFRA shall not be the party in whatsoever manner with regard to the deficit payment of stamp duty, if any, occasioned and the Purchaser is solely liable for payment of differential amount/value thereof.
4. GST, royalty and other applicable taxes modified from time to time shall be paid by the purchaser as per the provisions of the GST Act & the Rules and any other such rules made there under by the Government in addition to the rate quoted. This amount shall be remitted by the purchaser and the documents shall be produced before the officer of KINFRA concerned at the time of execution of agreement.
5. Before participating in the tender cum auction, the bidder should visit the site and must be convinced of the quality of the earth at site of KINFRA Hi-Tech Park. In case of any dispute in this regard, Kinfra's decision will be final, which is not questionable. Site visit for checking may done between 9.30 am to 5.00pm with the permission of KINFRA Officials. (Contact No. 0484-2559790, 8075034635)
6. The successful bidder shall obtain all the necessary legal approvals/statutory approvals/clearances related to taking away the items from KINFRA land and also he shall remit Royalty charges to Geology

Department or any other charges applicable for the disposal of earth and all the taxes as applicable (imposed by state/central governments from time to time). All statutory permission from concerned departments/local bodies will be obtained by the contractor.

7. The purchaser should complete the work and shall dispose only the earth mentioned in the tender document within 45 days from date of work order/agreement without costing any damage to other properties of KINFRA. If any damages occur, the cost of rectification / damage shall be borne by the party.
8. All Statutory approvals from concerned authorities shall be obtained by the Purchaser at his own expense.
9. No extension of contract period shall be granted on ordinary ground. Under very special circumstances, for good and sufficient reasons, The Managing Director may grant extension of time for 7 days (Seven days) on realization of a penalty of Rs.1000/- per day. (Rupees One Thousand only).
10. According to the tender, the successful bidder shall pay the following taxes.
 - I. GST – 18% of the amount quoted
 - II. Security Deposit of 5% for the sale value should be remitted to KINFRA.
 - III. Royalty to the geology Department
11. The purchaser or his authorized agent shall be present at all time in the contract site. He shall employ an agent or agents to assist him in the work only with due approval by the KINFRA Engineer, who may at his discretion grant approval on submission of request of the purchaser giving details such as name, residential address, a specimen of the signature and an ID proof of the person proposed to be appointed as agent(s). The Managing Directors reserves to himself the power to reject any of those persons proposed to be appointed as agent by the purchaser. The purchaser shall not engage as his agent or workmen any person already engaged by the KINFRA or other contractors for any other works in the area and also those who are involved in any forest or wildlife offences.
12. The purchaser shall provide each of his agents and other workmen with a written authorization, which should show his name, parentage, residence and period for which it is valid. The authorization must always be produced when demanded by any officer of the KINFRA.
13. In addition to the Tender amount, sales tax or other taxes, if applicable, shall be paid by the contractor himself. Any license required shall be obtained by the contractor at his own cost and responsibility.
14. If any amount becomes due to any agent or workmen or any other person engaged by the purchaser, as per Workmen's Compensation Act or as per provisions of any Labour Law, such amount shall be paid by the purchaser. Any failure to do so will be considered as a breach of the terms of this contract.

Workmen Compensation which may arise in connection with accidents during the work of the contractor shall be entirely the responsibility of the contractor.

15. If in the course of working it is found by the KINFRA that the progress of work in the contract site is not satisfactory, the KINFRA may cancel this agreement after giving one-week written notice to the purchaser and make other arrangements for carrying out the works at the risk and cost of the purchaser. In such case the purchaser shall not be entitled to any profit the KINFRA may derive from this arrangement.
16. The contractor under any circumstances shall not carry out any construction work of a permanent nature within the plot.
17. Where the material is stocked in the site/temporary dumping yard, the purchaser shall make his own arrangements to safeguard the produce in an appropriate manner besides insuring the same against any calamities. The KINFRA will not be responsible for any loss or damage within the contract site.
18. The purchaser shall not be entitled to claim any compensation whatsoever in case the KINFRA is not able to make available the contract site for extraction by the purchaser due to unforeseen circumstances like floods, cyclone, tempest, disease, pest drought or any other natural calamities or by reason of any wrongful acts committed by any third party or any other reason whatsoever.
19. The KINFRA will not be responsible for any loss or damage that may be caused to the produce sold to the purchaser as a result of fire, floods, theft or any other natural calamity from the date of handing over of the contract site .
20. Force majeure: The KINFRA may revoke the agreement and withdraw from the compliance of the same in the event of circumstances beyond its control and in such an event it shall not be liable for any damage or loss, if any, to the purchaser.
21. The Security Deposit, EMD, of the successful bidder will be refunded only after the successful completion of contract after producing clearance certificates of GST, Income Tax etc. If there is any liability outstanding, that will be adjusted from the Security Deposit of the purchaser.
22. Any failure from the part of the Purchaser on completing the formalities prescribed, executing the agreement within the time allowed, remitting the sale amount, producing documents of tax paid, clearing the site within the prescribed period etc. stipulated herewith, the Managing Director shall have the right to cancel the Order of Confirmation & Award of Contract and recoup the loss incurred to the KINFRA with expense from the purchaser forfeiting the money remitted by the purchaser to the KINFRA till then and/or as per the Revenue Recovery Act.

23. If the Purchaser fails to obey any of the above conditions, the EMD, Security Deposit Contract amount etc will be forfeited to the KINFRA
24. All disputes arising out of or in any way connected with this sale shall be deemed to have arisen within the jurisdiction of the Court at Thiruvananthapuram which court shall determine such disputes.
25. The shifting of items from KINFRA land is permitted only on working hours, in presence of KINFRA staff.
26. After the issuance of the Government order by the Geology Department to dispose of the earth, the contractor shall print the required number of passbooks in the format prescribed by the Geology Department.
27. Upon completion of the work, the contractor shall return both the used and unused passbooks to KINFRA, for submission to the Geology Department.
28. The disposal quantity shall be limited to the specifications mentioned in the BOQ.
29. No vehicles shall leave the KINFRA compound without the pass given by the security.
30. **Any quantity of earth disposed beyond the estimated quantity shall be charged at the agreed rate per cubic meter.**

GENERAL GUIDELINES FOR E-Tendering 8.0

Prospective bidders willing to participate in this tender shall necessarily register themselves with e-procurement portal (www.etenders.kerala.gov.in). The tender timeline is available in the critical date section of this tender published in www.etenders.kerala.gov.in.

A). Online Bidder registration process:

Bidders should have a Class II or above Digital Signature Certificate (DSC) to be procured from any Registration Authorities (RA) under the Certifying Agency of India. Details of RAs will be available on www.cca.gov.in. Once, the DSC is obtained, bidders have to register on www.etenders.kerala.gov.in website for participating in this tender. Website registration is a one-time process without any registration fees. However, bidders have to procure DSC at their own cost.

Bidders may contact e-Procurement support desk of Kerala State IT Mission over telephone at 0471- 2577088, 2577188, 2577388 or 0484 – 2336006, 2332262 - through email: etendershelp@kerala.gov.in for assistance in this regard.

B). Online Tender Process:

The tender process shall consist of the following stages:

- i. **Downloading of tender document:** Tender document will be available for free download on www.etenders.kerala.gov.in. However, tender document fees shall be payable at the time of bid submission as stipulated in this tender document.
- ii. **Pre-bid meeting:** As per NIT
- iii. **Publishing of Corrigendum:** All corrigenda shall be published on www.etenders.kerala.gov.in and shall not be available elsewhere.
- iv. **Bid submission:** Bidders have to submit their bids along with supporting documents to support their eligibility, as required in this tender document on www.etenders.kerala.gov.in.
- v. **Opening of Technical Bid and Financial Bid:** The technical bid will be opened at same time mentioned in Information & instruction to the bidders.
- vi. Time of opening of financial bids of pre-qualified bidders will be intimate later.

C). Tender Document Fees and Earnest Money Deposit (EMD)

The Bidder shall pay a tender document fees and Earnest Money Deposit. The Bid security is required to protect the purchaser against risk of Bidder's conduct, which would warrant the forfeiture of security.

Online Payment modes: All online payments specified in the tender document shall be made through Multi Option Payment System (MOPS) as per the requirement.

Steps for making tender payments in e-tender system via SBI MOPS gateway

(SBI AND NON SBI ACCOUNT HOLDERS)

- Step 1** :- Click “**Pay Online**” when you reach the payment page while Online Bid Submission.
- Step 2** :- Click “**Confirm to Pay**” to proceed with the payment gateway.
- Step 3** :- Verify that the Tender fee and EMD shown are correct, as per tender document. Then, select the payment option **SBI MOPS** and Submit.
Note: In case of any mismatch in tender payments, with reference to tender documents, please contact TIA for clarifications.
- Step 4** :- Check and Follow the **Terms and Conditions**, and then **Submit**.
- Step 5** :- Bidders may choose their respective bank for accessing Internet Banking Facility

a) SBI

- i. Bidders with SBI account may click SBI option to proceed to its Net Banking Page.
- ii. Bidders may enter SBI Net banking user ID and Password and Click on Login to proceed.
- iii. Please ensure that your account has sufficient balance, before proceeding further. After checking the same, Click Confirm button, to transfer payment. After account debit, MOPS gateway will automatically re-direct to the e-Procurement System, with the Success transaction.
- iv. You will receive bank response immediately by verifying the payment status, whether Success or not. In case, payment was debited from account and further, Payment Failure is shown, immediately contact the e-Procurement helpdesk, for resolution, before tender closing time.

Click Next to go to Bid Preparation details.

- v. Please ensure that the Pay Online option is not shown after successful payment, for confirmation. From here, you may proceed with Encrypt and Upload to upload tender documents, and further submission process.

b) OTHER BANKS :

- i. Bidders with other bank account may click Other Banks option to proceed to SBI Net Banking Page. You may select the appropriate Bank from selection page. As an example, we are proceeding with ICICI Bank in the provided dropdown box of All Banks.
- ii. After selecting ICICI Retail Banking, Click Make Payment Button to proceed to its internet banking page. Further steps may depend on the Bank Procedure.
- iii. After, successful payment, system will direct you to payment confirmation page.

- iv. You will receive bank response immediately by verifying the payment status, whether Success or not. In case, payment was debited from account and further, Payment Failure is shown, immediately contact the e-Procurement helpdesk, for resolution, before tender closing time.

Click Next to go to Bid Preparation details.

- v. Please ensure that the Pay Online option is not shown after successful payment, for confirmation. From here, you may proceed with Encrypt and Upload to upload tender documents, and further submission process

D). SUBMISSION PROCESS:

For submission of bids, all interested bidders have to register online as explained above in this document. After registration, bidders shall submit their bid online on www.etenders.kerala.gov.in along with online payment of tender document fees and EMD.

For page by page instructions on bid submission process, please visit www.etenders.kerala.gov.in and click “Bidders Manual Kit” link on the home page.

It is necessary to click on “Freeze bid” link/ icon to complete the process of bid submission otherwise the bid will not get submitted online and the same shall not be available for viewing/ opening during bid opening process.

Tender Cum Auction (e-Reverse Auction / e-Forward
Auction) in Govt. eProcurement System of NIC
(GePNIC©)

Instructions to Bidders for E-auction

1. Tender Cum Auction is a combination of electronic Tender followed by Auction (Reverse / Forward Auction) in GePNIC. It is generally called as eRA. The Reverse (or Forward) Auction as the case may be, will be conducted after Opening of Price / Financial Bids.
2. The Tender Inviting Authority (TIA) will normally mention about conducting of eRA along with necessary instructions at the Notice Inviting Tender (NIT) stage itself. In the portal, it will be mentioned in the Form of Contract as 'Tender Cum Auction' against the particular tender.
3. Bidders, who are registered as privileged bidders (like MSME/ Startup / Make in India) in the portal and wish to avail the preferential treatment during financial evaluation of the tender, as per GoI policy should upload relevant documents during bid submission to claim Preferential treatment, subject to whether the preferential treatment is permitted by TIA against that tender during the time of Publishing.
4. Bidders are advised to refer the Annexure in this document regarding terminologies being used in Tender cum Auction.
5. Generally, all bidders who are techno-commercially qualified & approved by department/organization will be eligible for participation in the Reverse (or Forward) Auction.
6. Bidder's eligibility in the Reverse (or Forward) Auction will also depends on the "Bidders Elimination Process" configured by TIA in that tender. The elimination criteria for auction is one which normally restricts one or more bidders from participation in the auction who have quoted in the tender which is exorbitantly high in case of Reverse Auction or very low in case of Forward Auction. Hence, bidders are advised to quote reasonably in the price bid to avoid elimination from participation in the auction. Bidders are advised to refer to NIT/ Tender documents or may contact concerned tender inviting authority for auction elimination criteria against the tender.
7. After opening of the price (financial) bids, System will displays L1 (or H1) bidders price based on either overall price basis or item wise/lot price basis automatically.
8. The participation in the auction by an eligible bidder is voluntary. It is solely at the discretion of the bidder to participate in the auction. If a qualified bidder is not interested to participate in the auction, then price / financial bid submitted by bidder in the tender shall be treated as final price/financial bid of that bidder.
9. There will be no participation fees for the Auction. The bidders get an opportunity to change their prices by participating in the auction. In the case of Reverse Auction, the least price among the value quoted by the bidder in the auction and Financial Bid submitted will be taken as the final price quote of the bidder against the tender. In the case of Forward Auction, the highest price

among the value quoted by the bidder in the auction and Financial Bid submitted will be taken as the final price quote of the bidder against the tender.

10. Using the system provided price, which would normally be considered as auction start price (but can be changed by the TIA, if required) and accordingly, will create Reverse (or Forward) Auction as the case may be and the auction will be published by the TIA.
11. The Techno-commercially qualified bidders (who are not eliminated by the system from participation in the Auction as per elimination criteria set by TIA against that tender cum auction) will receive Auction schedule intimation through e-mail. However, bidders are always advised to visit web site / portal regularly to keep them updated and to timely act upon wrt auction / other requirements of that tender.
12. The server time (which is displayed on the bidders' dash-board after login) will be considered as the standard time for referencing the deadlines for participation in live auction and other process during auction in the portal. The bidders should follow server time (Server System Clock) for all activities in the portal. The Time followed in this portal is as per Indian Standard Time (IST) which is GMT+5:30.
13. As per the configuration defined against the tender cum auction by the TIA, the system will not disclose the name of the L1 (H1) bidder, number of bids and names of the participating bidders on the portal to anybody prior to the completion of Reverse / Forward auction process.
14. Participation in Reverse(Forward) Auction:
 1. Bidders shall login using their login ID & Password and then using DSC.
 2. Click on 'My Auctions' button given in left side of page, to view all Auction details for which bidder is Techno-Commercially qualified.
 3. For participating in Live Auction during schedule date & time,
 - 1) Click on Live Auctions Button.
 - 2) Click on View button to participate in the interested Auction.
 - 3) There is List of qualified Lots in which Bidder can participate against selected Auction. Click on Hammer Icon to participate in the respective lot.
 - 4) On clicking Hammer Icon, system will show Start price, Decremental (or Incremental) price and Current price against lot. Current Price will appear as Blank (-) in case no bidder has offered price.
 - 5) In case of Reverse Auction : Enter your Price in 'My Auction Price in Rs' in multiples of decremental value up to above Max Seal % value, and then sign it digitally by clicking on Sign Icon and Click on submit button.
 - 6) In case of Forward Auction : Enter your Price in 'My Auction Price in Rs' in multiples of incremental value and below Max Seal % value, then sign it digitally by clicking on Sign Icon and Click on submit button.
 - 7) System will then display Current Auction Price, Auction submitted Date/Time (last successfully quoted date & time), Auction scheduled date & time, Auction extended time up to (if any) etc.
 - 8) On clicking "Refresh" Link in the screen, then the screen will be reloaded and will show your Latest Value / Price Quoted and system will also show Least Amount/ Rate (highest amount/ rate) which any Bidder would have quoted.
15. The live auction will be extended automatically by "Auto Extensions in minutes" if a valid and digitally signed bid has been successfully recorded in the system during the "Auction Elapse Time

in minutes” before auction closing. The server time will be considered final and all bids that are received and recorded by the server before the auction close time (as per the server time) only shall be treated as valid bids. Bidder should follow the auction end/close time as displayed on the screen.

16. During the auction the bidders are also advised to click “Refresh” link for refreshing their webpage to get the latest information about the status of the auction. The Live Auction window will remain same and also time remaining will be ticking, even in the event of disconnection of bidder computer system, Network/Internet. The bids submitted by other bidders during the time of disconnect of bidder computer system will not be displayed on your screen. The other bidder might have become L1/H1 (as the case may be) for the item during this time. To overcome this situation the bidders are also advised to click “Refresh” link for refreshing their webpage frequently.
17. The last (latest) successful bid price quoted by bidder will be considered as valid price at any point of time during Auction.
18. The chronologically last (latest) bid submitted by the bidder till the end of the auction will be considered as the valid price bid offered by the bidder and acceptance of the same by Tender Inviting Authority will form a binding contract between Tender Inviting Authority and the bidder for entering into a contract.
19. For those bidders, who are eliminated from participating in the auction or bidders who are eligible for auction but not provided any price during auction, the rate quoted in the price/financial bid of the tender will be considered as final price.
20. Internet connectivity and other paraphernalia requirements shall have to be ensured by bidder themselves. In order to ward-off such contingent situation like internet connectivity failure, power failure etc., bidders are requested to make all the necessary arrangements / alternatives whatever required so that they are able to circumvent such situation and still be able to participate in the live auction successfully. However, the bidders are requested not to wait till the last moment to quote their bids to avoid any such complex situations.
21. Non submission of bid/quote during live auction within due date / time following due process prevalent at that time in the portal due to failure of computer system, power, network, internet connectivity or delay in performance or otherwise at Bidder’s end or any other reasons for which bidder shall be held solely responsible. Neither National Informatics Centre nor concerned Tender Inviting Authority will be held responsible for the same in any manner.
22. The Tender Inviting Authority reserves the right to postpone, suspend/pause, resume and extend the Auction, if required.
23. Bidder shall not divulge their bids to any other party during auction. If a Bidder or any of its representatives are found to be involved in Price manipulation/ cartel formation of any kind, directly or indirectly by communicating with other bidders, strict action including black listing shall be taken against such bidders as per procurement guidelines/policies of the TIA.
24. After the conclusion of the online reverse (forward) auction, all bidders who have participated in Reverse(Forward) will see the overall Comparative chart ie L1(H1) price of the Auction.

25. Based on the L1(H1) price of each bidder as well as the price quoted in the tender by the non-participating bidder, comparative chart will be generated by the system and accordingly, further financial evaluation processing will be done by Tender Inviting Authority.
26. The Tender Inviting Authority normally reserves the right to extend, reschedule or cancel the Reverse Auction process at any time, before ordering, without assigning any reason, with intimation to bidders.
27. Bidding will be conducted only in Indian Rupees as indicated in the tender.
28. Validity of bids: Price shall be valid for a period of defined number of days from the date of reverse / forward auction or as specified in the tender. These shall not be subjected to any change whatsoever.

Annexure

Auction Terminology

Forward Auction: A bidder shall quote over and above the Starting Price or Current Auction Price.

Reverse Auction: A bidder shall quote below the Starting Price or Current Auction Price.

Auction Start Date & Time and Auction End Date & Time:- Live auction would be conducted during this period.

Auction Elapse Time in minutes: It is the minute(s) before the ‘Auction End Time’ and acts as a trigger for auto extension of current auction. If a bid is received successfully within these minutes, the auction will be extended subject to number of extension is not crossed.

Auction Bid Auto Extensions in minutes: The Auction End Time will be extended by this ‘Auto Extension Time in Minutes’, If a bid is received successfully within ‘Elapse Time’ in Minutes. Process will continue till no bid is received in elapse time.

Auto Extension Restriction Required: If procuring entity (TIA) desires to restrict the number of Extensions during Live Auction then TIA will specify this parameter as ‘Yes’ and also specify the number of extensions required. System will accordingly, extend the Auction only for specified number of times. If unlimited Extensions is required then TIA will specify it as No.

Max Seal Percentage: It defines maximum value a bidder can quote in multiples of incremental / decremental value in the auction.

In case of Reverse Auction, in order to displace a standing lowest bid and to become “L1”, a bidder can offer a minimum bid decrement or in multiples of decremental value up to above Max Seal %.

For ex :

Current price : Rs. 49,000	Decrement value : Rs. 1,000
Maximum Seal % : 50	

In this case a bidder can quote minimum decrement amount as $\text{Rs } 49,000 - 1,000 = \text{Rs. } 48,000$ and maximum decrement amount is $49,000 - 24,500 - 1,000 = 23,500 = 24,000^*$ (as decrement value is in terms of 1000). In case of Forward Auction, in order to displace a standing highest bid and to become “H1”, a bidder can offer a minimum bid increment or in multiples of incremental value up to or below Max Seal %.

For ex :

Current price : Rs. 49,000	Increment value : Rs. 1,000
Maximum Seal % : 50	

In this case a bidder can quote minimum increment amount as $\text{Rs } 49,000 + 1,000 = \text{Rs. } 50,000$ and maximum increment amount as $49,000 + 24,500 + 1,000 = 74,500 = 74,000^*$ (as increment value is in terms of 1000).

Bidder Elimination process : If the procuring entity (TIA) wish to eliminate bidders who is offering high price (very low price) from participating in Reverse (Forward) Auction , then TIA will select this option as Yes.

In addition, if Allow Preferential Bidder Elimination is selected as No by TIA, then Preferential bidders like (MSME / Startup / Make in India) will not be eliminated even if they have quoted very high (or too low) and will be allowed to participate in Reverse (Forward) Auction. Moreover, even if Allow Preferential Bidder

Elimination is selected as Yes by TIA, in this case during highest bidder elimination process in reverse auction, if the bidder is a privileged Bidder and their quote rate falls under the criteria $L1 + \text{Tolerance percentage}$ will not be eliminated and all others will be eliminated.

Minimum Bidder for Elimination: 4 (recommended value) - If procuring entity has received the minimum number of bids, say 4 then system will initiate the Bidder Elimination process.

Number of Bidder to Eliminate: 1(recommended value) - When the system will implement Bidder Elimination process, then system will eliminate say 1 (or mentioned number of Bidder) and start the Auction process with rest of the Bidders.

In case of Reverse Auction, H1 Bidder will be eliminated from participating in the auction even though qualified in the techno-commercial evaluation and in Forward Auction, System will eliminate L1 Bidder.

OTHER INSTRUCTIONS TO BIDDERS-9.0

1. All other relevant forms shall be in the format prescribed in CPWD Manual.

2. For any details : **KINFRA Hi-Tech PARK**
Kalamasserry P.O, Ernakulam
Contact Number: 0484 - 2734744.

3. Important Dates

Last Date of submission	-	05:00 PM on 27.08.2025
Bid Opening	-	29.08.2025 at 10.30 AM
Auction Date and Time	-	30.08.2025 10.30 AM to 1.30PM

.....

UNDERTAKING

I, have read the E-Tender cum E-Auction notified vide no. **KINFRA/HIT/AUC/12/2025-26 dated** and understood the Terms & Conditions therein. The GST No. of my firm is..... I have visited the contract site and satisfied myself of the quantity & quality of material and understood the locality and terrain for which I intended to participate in this E-Tender cum E-Auction. I hereby agree to abide by all the Terms and Conditions and in case any loss occurred to the Department due to any failure in observing the conditions in the Tender Agreement by us/me, such loss can be recovered from me.

Place:

Signature:

Date:

Name & Address: