



KIN/II/4(iii)/2024-25/3926

19.06.2025

NOTICE INVITING TENDER

KERALA INDUSTRIAL INFRASTRUCTURE DEVELOPMENT CORPORATION (KINFRA), a statutory body of Government of Kerala invites sealed tender under two cover bid system (Technical and Financial Bid), super scribed, competitive tenders for hiring of car from prospective cab service providers / agencies. The details of the vehicles (estimated requirement) to be hired are as follows:

Sl. No	Brand Preferred	Qty	Minimum Kms / Month	Drivers Hours	Period of Contract
1	AC Sedan Car, registered on or after 01/01/2022	1 No	2000 KM / Month	250 Hrs / Month	2 Years

1. Tender Purchase:

Tender document can be purchased from the office of KINFRA (KINFRA House, TC 31/2312, Sasthamangalam, Trivandrum - 695 010, Phone: +91471-2726585), on all working days between 9.30 AM and 05.00 PM from **19.06.2025 to 03.07.2025 (the sale will be upto 11.00 AM only on 03.07.2025)** on a payment of Rs.354/- (inclusive of GST). Bidder has to submit request for issue of document.

2. Tender Submission: Bidder shall submit their offer in two cover system: -

Cover-1 to be addressed and super scribed '**PART-1 Technical Bid**' and should contain all the prequalification documents along with EMD and Tender Fee (DD / receipt). The name of the work – "**Hiring of an AC Sedan car on contract basis for the official use of KINFRA for a period of 2 years**" and the name and address of the bidder should be written on the cover.

Cover-2 to be addressed and super scribed '**PART-2 Financial Bid**' and the name of the work – "**Hiring of an AC Sedan car on contract basis for the official use of KINFRA for a period of two years**" and the name and address of the bidder should be written on the cover and to contain the financial bid document alone duly filled in, in the manner specified and signed on all pages.

Both **covers No.1 & 2** shall be put together in **cover No.3** and shall be duly sealed and indicate the name and address of the bidder. Sealed tender documents (Technical Bid and Financial Bid) along with EMD in pre-qualification cover as per instructions in the Tender document should be addressed to Managing Director, Kerala Industrial Infrastructure Development Corporation (KINFRA), Trivandrum-695010 and super scribed "**Hiring of an AC Sedan Car on contract basis for the official use of KINFRA for a period of two years**" and must be dropped in the tender-box placed at reception counter of Head Office of Kerala Industrial Infrastructure Development Corporation, Sasthamangalam, Trivandrum latest by **12.00 Noon on 03.07.2025**.

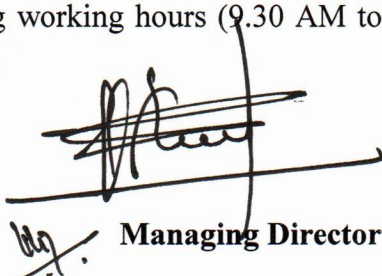


3. Last date for submission / receipt of tender(s) is **03.07.2025, 12.00 Noon**. The technical bid received will be opened in the presence of available tenderers or their authorized representatives on the same day at **02.00 PM** in the KINFRA Head Office, Sasthamangalam, Trivandrum. In case, any holiday is declared by the Government on the day of opening, the tenders will be opened on the next working day. The tenders received after the above said scheduled date and time will not be considered. No tender by Fax / email electronic means will be entertained.

The conditions to be followed for hiring car are as follows:

1. Presently we are hiring only one vehicle for head office, KINFRA, Trivandrum. The vehicle provided shall be an AC Sedan Car registered on or after 01/01/2022.
2. The cab providers / agency should have a minimum of 5 nos of Sedan type cars under the possession of Travel Agency / its proprietor. RC book of the vehicles should be produced along with the quote.
3. The Vehicle shall be kept for the official use of KINFRA.
4. Vehicle will be kept at disposal of KINFRA. It is expected to cover 2000 KM in a month and the rate for 2000 KM per month has to be quoted by the Contractor, which will be paid on monthly basis. The rate for additional coverage that is over and above 2000 KM will be paid as extra and for that also rate to be quoted by the Contractor, which will be paid on a six months block basis.
5. Permanent drivers shall be deputed for driving the vehicle. The total working hours of the Drivers will be 250 hours per month at no extra cost. Overtime charges (beyond 250 hrs / month) and outstation charges will be payable at the rate (amount to be quoted by the contractor) per hour (contractor to quote) calculated on monthly basis.
6. Vehicle will be deployed in Trivandrum District, but if required it may be used for outstation duty also (except Trivandrum District). In such cases, the additional amount (to be quoted by the Contractor) for such duty (per day) which are to be as extra allowance to the drivers.
7. The vehicle provided should have all Kerala taxi permit.
8. The security deposit shall be 5% of annual contract value and EMD as Rs.1250/- as DD from a Scheduled / Nationalized bank in favour of Managing Director, KINFRA Trivandrum, payable at Trivandrum.
9. If the tender is accepted and work order is issued to the Lowest bidder, the contractor shall execute an agreement with KINFRA, in stamp paper worth Rs.200/.
10. Further details can be obtained from the KINFRA Office during working hours (9.30 AM to 5.00 PM, Contact No. 0471 2726585).




Managing Director